

Long Beach Middle School



Parent / Student Handbook

2016 - 2017

LBSD SCHOOL CALENDAR FOR 2016-17

First Semester

August 1	First Day for Teachers
August 1-2	Professional Development/Teacher Workdays
August 3	First Day for Students/1st Quarter
September 1	Progress Reports
September 5	Labor Day Holiday
October 3	Professional Development/Teacher Workday
October 5, 6	Exams
October 7	2 nd Quarter
October 10	Fall Break Holiday
October 17	Report Cards
November 8	Progress Reports
November 21-25	Thanksgiving Holidays
December 15, 16	Exams
December 16	60% Day
December 19 – January 2	Christmas Holidays

Second Semester

January 3	Professional Development/Teacher Workday
January 4	Students Return / 3rd Quarter
January 10	Report Cards
January 16	Martin Luther King Holiday
February 3	Progress Reports
February 27, 28	Mardi Gras Holidays
March 9, 10	Exams
March 13	4th Quarter
March 20	Report Cards
April 11	Progress Reports
April 14 - 21	Spring Break
May 18	LBHS Graduation
May 19, 22	Final Exams
May 22 (60% Day)	Last Student Day
May 23-25	Professional Development/Teacher Workdays
May 25	Last Day for Teachers

Total Student Days: 180

Total Teacher Days: 187

Make-up Days if Needed: October 10, November 21, November 22, January 3, February 27

Long Beach School District

19148 Commission Rd.
Long Beach, MS 39560

Jay R. Smith, PhD
Superintendent

(228) 864-1146 ph
(228) 863-3196 fax

A System of Excellence

TO: Parents, teachers and school employees
FROM: Dr. Jay Smith, Superintendent
DATE: July 2016
SUBJECT: AHERA compliance notification

In accordance with AHERA regulations, school districts are required to perform several activities with regards to Asbestos in schools. These activities include an initial asbestos inspection and development of a Management Plan. The Management Plan addresses how identified asbestos containing materials (ACM) will be handled (abated or managed in place).

As part of the Management Plan, schools are also required to provide notification to all parents, teachers, and employees of our ongoing management of ACM's.

To provide continuing management of the asbestos in our schools, all asbestos containing materials (ACM) are inspected every six months. Any changes in the ACM are being recorded in a surveillance report as part of the management plan.

A copy of this surveillance report, along with a copy of the management plan and all supplementary information, is located in the Local Education Agency (LEA) Designee office at each school. In addition, a copy of all management plans for all district schools is maintained in the LEA's office located at 19148 Commission Road, Long Beach, MS 39560. These documents are available for review at either of these locations.



A Message from the Administration and Faculty

Parents/Guardians,

The administration and faculty welcome you as you enter the next phase of your life – Long Beach Middle School. We are excited about you being here and we hope that you are ready to have a year full of fun, learning and great memories. During this year, you will be offered opportunities to continue to grow intellectually and socially. The administration, faculty and staff of the middle school will be here to help with this development throughout the year.

The information in this handbook is of vital importance. You are responsible for understanding and adhering to its content. It is not only a book of rules and regulations but also a book of recommendations and suggestions that should help you in everyday school life. If there are any questions as to the meaning of any regulations, seek advice from your teachers, counselors, or administrators. We have an open door policy and will be glad to speak to you at any time. We are looking forward to this year, as we work together as a team to prepare these young people for their future.

Students: I hope that you enjoy every minute of the time you spend both in and out of the classroom while at LBMS. This is YOUR school and you can make it what you want it to be. The administration, teachers and staff are here to support you and help you learn to make smart decisions in your life. Please let us know if we can assist you in any way. We are excited about this year and we hope you are too.

Parents: If we can be of assistance to you at any time throughout the year please do not hesitate to call our office (864-3370) or our Guidance Office (864-9737). Thank you for allowing us to be a part of your most precious possession, your child.

Dr. Timothy Holland, Principal

Mrs. Johanna Hughey, Assistant Principal

Forward

The purpose of this book is to acquaint pupils, teacher and parents with necessary information concerning the organization and administration of Long Beach Middle School.

The handbook should be of special help to all students. In it you will find the requirements for promotion, student organizations, school regulations, absentees, tardies, discipline and other vital information concerning our school. We urge all students, teachers and parents to read carefully the information provided, with the realization that such a booklet at its best has limitations. You are urged to contact teachers, counselors, or the principal concerning any school program. The Long Beach Superintendent of Education and the Long Beach Board of Trustees has approved this handbook.

We hope that the handbook may contribute to a better understanding and appreciation of our educational program.

******* Important Safety Notice to All Parents and Students*******

The school campus is not opened or supervised until 7:30 a.m. and is closed at 4:00 p.m. Only students that are attending scheduled meetings will be supervised by school personnel after the 4:00 p.m. closing.



BEARCATS

Long Beach Middle School

Vision Statement

Our vision is simple but a common goal we all strive to achieve on a daily basis.

“At Long Beach Middle School We Learn to be the Best.”

Mission Statement

The mission of Long Beach Middle School is to design, develop and implement educational programs that meet the intellectual, social, emotional and physical needs of each student. These programs will encourage academic development as well as prepare our students to be self-assured, self-reliant and lifelong learners.

Beliefs

- We believe all students can learn.
- We insist students learn and we will provide guidance and support to ensure success.
- Our curriculum will be relevant, challenging, integrative and exploratory.
- A safe and supportive environment will exist in our middle school.
- Ongoing utilization of best instructional processes will be used in each subject area.
- A consistent and ongoing assessment and evaluation of our programs will promote quality learning.
- We will engage in collaborative teaming and leadership.

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Important Telephone Numbers

Long Beach Middle School	(228) 864-3370
Middle School Guidance Office	(228) 864-9737
Superintendent's Office	(228) 864-1146
Transportation Department	(228) 867-1775
Student Services	(228) 864-8085
Child Nutrition	(228) 864-1337

SCHOOL BOARD

Ms. Angie Johnson	President
Mr. Tim Pierce	Vice-President
Mrs. Sandi Dulaney	Secretary
Mr. Shane Walker	Member
Mrs. Patricia Bennett	Member

DISTRICT ADMINISTRATORS AND DIRECTORS

Dr. Jay R. Smith - Superintendent
Mrs. Christi Spinks - Assistant Superintendent
Ms. Amber Geiser - Director of Finance
Mr. Matthew Ely - Director of Technology
Ms. Susan Molesworth - Director of Special Education
Ms. Deedee Hurt - Director of Food Services
Mr. Larry Ramsey - Alternative School Principal
Mr. Russ Badeaux - Director of Transportation
Mr. Forrest Williams - Director of Athletics

MIDDLE SCHOOL ADMINISTRATION

Dr. Timothy Holland	Principal
Mrs. Johanna Hughey	Assistant Principal



Long Beach School District

Mission Statement

Committed to excellence in education, the Long Beach School District takes pride in nurturing the uniqueness of all students through active, meaningful partnerships that prepare students to be successful in the global community.

Non Discrimination Statement

Long Beach School District shall not discriminate in its policies and practices with respect to compensation, terms or conditions of employment because of an individual's race, color, ethnic or national origin, religion, gender, height, weight, age, marital status, political beliefs, disability, or handicap which does not impair an individual's ability to perform adequately in that individual's particular position or activity.

As provided under Title IX of the Education Amendments of 1972, no person in the U.S. shall, on the basis of sex, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any education program or activity receiving federal financial assistance.

The following office has been designated to handle inquiries and complaints regarding the non-discrimination policies of the above mentioned entities:

Jessica Matheson, Human Resources
Long Beach School District
19148 Commission Road
Long Beach, MS 39560
(228) 864-1146

Assignment to Schools

The Long Beach School Board of Trustees (School Board) determines the attendance area. Each pupil whose parent or guardian resides in the area served by the Long Beach School District must attend the school to which he is assigned. Long Beach has one Middle School to serve the entire district.

Residency Form

Each student must have on file at his/her assigned school verification of residency as required by state law. Parent(s) or legal guardian(s) must provide at least two (2) of the items listed below as verification of their address. The two (2) proofs must match the student's primary residence. A post office box address will not be accepted.

- Filed Homestead Exemption Application form;
- Mortgage Documents or Property Deed;
- Apartment or Home Lease (No month-to-month lease);
- Utility Bills showing the service address and dated within the last 60 days (No cell phone bills);
- Current Valid Driver's License of parent or legal guardian;
- Voter Precinct Identification card. If address is shown on card;
- Current Valid Automobile Registration;

These documents must be provided to the district before a child can be enrolled and will be reviewed periodically.

Children of active duty military living in base housing may attend Long Beach School District.

Tuition Policy

The Long Beach School Board has adopted a non-resident tuition policy. Please contact the district office for further information.

Address Change

A parent/guardian must report, IN WRITING, any change of address or telephone number to the office as soon as these changes occurs. Your child's continued attendance in the school district is dependent on accurate residency information. Furthermore, this information is necessary for the safety and welfare of all students. A change of address will require a new residency form to be completed along with two proofs of residency. Until this information is provided, there will be no changes in the computer.

2016-2017 Bell Schedule



SEVENTH AND EIGHTH GRADE REGULAR SCHEDULE

TIME	BLOCK/ACTIVITY
7:55	First Bell/ RELEASE FROM GYM
8:00 – 9:03	First Period
9:07 – 10:10	Second Period
10:10 – 10:22	Break
10:26 – 11:29	Third Period
11:33 – 1:06	Fourth Period
1:10 – 2:13	Fifth Period
2:17 – 3:20	Sixth Period

SEVENTH AND EIGHTH GRADE ACTIVITY SCHEDULE

TIME	BLOCK/ACTIVITY
7:55	First Bell/RELEASE FROM GYM
8:00 – 8:58	First Period
9:02 – 10:00	Second Period
10:04 – 11:02	Third Period
11:06 – 12:44	Fourth Period
12:48 – 1:46	Fifth Period
1:50 – 2:46	Sixth Period
2:50 – 3:20	Activity Period

***** 60% Day = students will be released by 12:30 p.m. *****

MIDDLE SCHOOL FACULTY AND STAFF

LANGUAGE ARTS

Ms. Sarah Dauro
Ms. Erica Newkirk
Ms. Cherie Ramsey
Ms. Amanda Wesley

MATH

Ms. Trena Attipoe
Ms. Melissa Ebinger
Ms. Robin Malone
Mr. Wayne Ulrich

SOCIAL STUDIES

Mr. Patrick Bennett
Ms. Lacey Carmack
Ms. Blair Ryle
Mr. Anthony VanCourt

ELECTIVES

Ms. Cherie Griffith
Ms. Lacey Roux
Ms. Mary Kippes
Ms. Anita Lynn
Ms. Michelle Seal
Ms. Anna Schwartz
Ms. Danna Spears
Mr. Connie Sprinkle
Mr. Nicholas Stewart

GUIDANCE COUNSELOR

Ms. Lisa Starita

SCIENCE

Ms. Kim DeMetz
Ms. Gabrielle Flowers
Ms. Amie Ladner
Mr. Scott Pittman

INTERVENTIONIST

Ms. Mary Woodruff
Ms. Honey LeBlanc

LIBRARY

Mr. Allen Kelly

ISI

Ms. Jessica Marshall

OFFICE STAFF

Ms. Gwen Bateman
Ms. Debbie Knoch
Ms. Cassie Rutledge

SPECIAL EDUCATION

Ms. Rhonda Cochran
Ms. Marilyn Exum
Ms. Youlanda Hinton, Aide
Ms. Melanie Jones
Mr. Jed Mooney
Ms. Alice West
Ms. Leah Windham, Aide
Ms. Hannah Thompson, Aide

SOCIAL WORKER

Ms. Michelle Eleuterius

SCHOOL NURSE

Ms. Kasey Chappell

ATTENDANCE POLICY

Philosophy of Attendance

Regular and punctual school attendance is a vital aspect of developing and maintaining a successful educational experience. Regular and punctual attendance promotes a sense of responsibility, ensures educational continuity, facilitates academic growth and prepares the student for his/her future career. Daily attendance is important both to the school and the community in that it is the measure by which the state funds are allocated to the school. While it is our belief that students have the primary responsibility for regular and punctual attendance to all classes, we recognize that parents, teachers, administrators and other school personnel share in this responsibility.

Explanation of Terminology

A school year is composed of two semesters. The fall semester starts in August and ends with the December break. The spring semester starts in January and ends in May. Each semester is composed of two terms - 1st and 2nd nine weeks in the fall and 3rd and 4th nine weeks in the spring. Each day's schedule is composed of 6 periods.

Tardies

An adequate amount of time has been allotted for students to move between classes. It is the student's responsibility to get to class on time. Students are allowed four (4) minutes to pass from one class to the next. No one should be tardy. If an emergency should arise, the pupil should get an admittance slip from the teacher who knows about the emergency. Students are allowed two unexcused tardies to each class per nine weeks. On the third unexcused tardy a parent or guardian will be notified and an after school detention will be assigned by the teacher. **Subsequent unexcused tardies will result in a referral to the office:**

3 rd – 7 th	=	AHD for each tardy
8 th & up	=	ISI and AHD for each tardy

This policy will be strictly enforced. If a health problem exists that would affect a student's ability to get to class, the office should be notified in writing.

Absences

Students will be allowed eight (8) absences per year excused by documentation provided by their parent, guardian or custodian. For these absences, students will be allowed to make up the work missed, provided an excuse is received by the school, in writing, no later than five (5) days after the absence occurs. For other absences, a student must provide, within five days, documentation as explained in **MS Code 37-13-91 Excused Absences** on page 16. **Only eight parent notes will be accepted per year.**

Students will not be allowed to make up work for unexcused/undocumented absences. If a student has more than four (4) unexcused absences for the year in a class, he/she will not receive credit for the class. If this course is Math, Language Arts, Science, or Social Studies, he/she will not be promoted to the next grade.

Excused / Unexcused Absences

An excused absence is defined in **MS Code 37-13-91**. Such absences may include: school business, illness or injury, death or serious illness in the immediate family, court proceedings and religious observance.

- Attendance at an authorized school activity with the prior approval of the superintendent of the school district or his designee.
- Illness or injury which prevents the student from being physically able to attend school. (Must have a doctor's excuse after two (2) absences per semester.)
- When isolation is ordered by the county health officer, by the State Board of Health or by appropriate school official. (Must have a note from Health Department)
- Death or serious illness of a member of the immediate family, which includes children, spouse, grandparents, parents, brothers, sisters, stepbrothers and stepsisters. (Two (2) days only, supported by a note from a parent.)
- A medical or dental appointment with prior approval of the superintendent or his designee except in the case of emergency. (Must have a doctor's excuse after two (2) absences per semester.)
- Attendance at the proceedings of a court or an administrative tribunal if the student is a party to the action or under subpoena as a witness. (Must have a note from the courts.)
- Observance of a religious event, with the prior approval of the superintendent or his/her designees. (Approval should not be withheld unless, in the professional judgment of the superintendent or his designee, the extent of the absence would adversely affect the student's education.)
- Student attendance; allow excused absence for those participating in 4-H and FFA sponsored events
 - Allows for an excused absence for student participating in official organized events sponsored by the 4-H or Future Farmers of America
 - Excuse has to be in writing by the superintendent or the Extension Agent or High school agricultural Instructor/ FFA Advisor
 - Allows for an excused absence for students officially being employed to serve as a page at the State Capitol for the MS House of Representatives or Senate. (2013 Legislation- House Bill 74)

Absences are recorded on a class by class basis (for academic purposes). A request for an excused absence must be received in writing within five days of the absence. Students missing five days/classes will be reported to the State Attendance officer (MS Code 37-13-91).

House Bill 1530 was passed stating that, "if a compulsory-school-age child has an absence that is more than thirty-seven percent (37%) of the instructional day, as fixed by the school board for the school at which the compulsory-school-age child is enrolled, the child must be considered absent the entire school day."

Appeal for Loss of Credit/Promotion

Students who miss more than the allowable number of days/classes may request a waiver for loss of credit or promotion upon exceeding the maximum number of allowable absences; it is the responsibility of the parent/guardian to request a waiver for loss of credit or promotion. The waiver request must be received in writing to the building Principal within three school days after report cards are issued; end of year waiver requests must be submitted in writing to the building Principal within one week after report cards are issued. (The Superintendent or her designee may approve delays of filing a waiver). The waiver request must explain the nature of the extenuating circumstances for the absences. A "NC" will be issued until attendance waivers are approved/declined. Any declined NC will be changed to F (50%). The waiver will allow a student to receive a credit earned; it does not allow the student to make up work missed.

Students who require more than one waiver during their high school career will be required to log seat hours to recover the credit. Each subsequent waiver will result in more seat hours required to recover the credit. In addition, appropriate documentation must accompany the completed waiver request.

On the same day when a student is absent from school, the student's parent/guardian must call the school office (864-3370) to verify the absence (this communication does not provide excuse for the absence.) All excuses must be in writing. If a student is checked out during the day, an additional note or doctor's excuse should be provided within the five (5) day time frame.

Truancy

Any absence is considered truant if:

- the parent/guardian was not aware that the student was absent;
- the parent/guardian was aware but chose not to inform the school; or
- the reason for the absence is not a valid excuse for temporary nonattendance according to the Mississippi Compulsory Attendance Law.

The absence is recorded as unexcused and the absence counts toward loss of course credit. The student is not allowed to make up work or tests missed.

Late Check-In

Whenever a student arrives at the office to check-in after the first twenty (20) minutes of class time has passed, an absence in that class is recorded and proper documentation must be turned in according to our guidelines. **Chronic incidents of this nature will be subject to disciplinary action.**

After School Events

Students that want to attend after school events (athletic contests, band competitions, school sponsored dances, etc.) must be present for at least 60% of that school day unless absence falls under the **MS Code 37-13-91 Excused Absences**.

Checking Out of School

Under normal circumstances, once a student arrives on school grounds, the student, regardless of age, is to remain throughout the entire day. To ensure that the student is being checked out with the permission of the parent/guardian, the student must have a completed emergency handout on file in the school office. Only those individuals named on the student's check out card will be allowed to check a student out as long as the school speaks to a parent/guardian. Faculty or staff members are not allowed to check out any student unless he/she is an immediate family member. If a student leaves campus for any reason without following correct procedures, they will be considered truant. The school administration will have the option of releasing a student from school if the student's parents cannot be contacted.

At the beginning of every school year, parents or guardians must complete registration forms designating the student's emergency contacts. Students will not be allowed to check out without a completed registration form. In a school setting, emergency illnesses or injuries do occur, therefore, the parent or guardian is required to provide emergency contact names and phone numbers. Failure to do so constitutes negligence and the Department of Human Services MAY become involved.

Please keep in mind that absences are counted per period. Absences due to check out are included under the attendance policy. **Parent check out does not excuse an absence. Documentation for each check out must also be submitted.**

Checking Out of School Procedure

The following procedure will be followed when it becomes necessary to check a student out of school prior to the end of the school day:

- The parent/guardian must come to the school office to check the student out.
- Picture identification may be required and the parent/guardian notified before the student will be allowed to leave school if someone other than the parent/guardian is checking the child out.
- In the case of an illness where the parent or guardian cannot come to the school, a designated emergency contact may sign the student out of school if a school official contacts a parent.
- A check out form signed by a parent does not constitute a parent note excused absence
- **NO CHECKOUTS AFTER 2:50 P.M.**

SPECIAL NOTICE: To prevent testing disturbance, students will not be allowed to check out on scheduled exam days unless there is a family emergency or a doctor's appointment that cannot be rescheduled. In the event that an exam is missed, the principal will consider the parents' request for a make-up exam. **Also, no check outs will be allowed during state testing times.**

Emergency Forms

Current emergency information will be distributed at the beginning of the school year and must be updated and promptly returned before a student will be allowed to check - out. **It is the responsibility of the parent/guardian to inform the school of any changes on the list (i.e., telephone numbers, addresses, guardianship).** These forms provide the staff with essential information about the student in case of an emergency at school.

Mississippi Compulsory School Attendance Law

Mississippi Code 37-13-91

The School Board is committed to providing the students of the Long Beach School District a performance based educational program. The School Board believes that all children can learn and that their daily attendance enhances the educational process. Therefore, in accordance with the MS Code 37-13-91, the Long Beach School District shall enforce the Mississippi Compulsory School Attendance Law.

A "compulsory school-age child" is a child who has attained or will attain the age of six (6) years on or before September 1, of the calendar year.

An "unlawful absence" is an absence during a school day by a compulsory school-age child and is not due to a valid excuse for temporary nonattendance.

Each of the following shall constitute a valid excuse for temporary nonattendance of a compulsory school-age child enrolled in school, provided satisfactory evidence of the excuse is provided to the superintendent of the school district or his/her designee.

Valid Excuses for Temporary Nonattendance

1. An absence is excused when the absence results from the compulsory school-age child's attendance of an authorized school activity with the prior approval of the superintendent of the school district or his/her designee. Such activities may include field trips, athletic contests, student conventions, musical festivals and similar activities.
2. An absence is excused when the absence results from illness or injury which prevents the compulsory-school-age child from being physically able to attend school.
3. An absence is excused when isolation of a compulsory school-age child is ordered by the County Health Officer or by the State Board of Health.
4. An absence is excused when it results from the death or serious illness of a member of the immediate family of a compulsory school-age child. The immediate family member(s) of a compulsory school-age child shall include children, spouse, grandparents, parents, brothers, and sisters, including step-brothers and step-sisters.
5. An absence is excused when it results from a medical or dental appointment of a compulsory school-age child where an approval of the superintendent of the school district or his/her designee is gained prior to the absence, except in the case of an emergency.
6. An absence is excused when it results from the attendance of a compulsory school-age child at the proceedings of a court or administrative tribunal if such child is a party to the action or under subpoena as a witness.
7. An absence may be excused if the religion to which the compulsory school-age child or such child's parent adheres requires or suggests the observance of a religious event. The approval of such absence is within the discretion of the superintendent or his/her designee, but approval should be granted unless the religion's observance is of such duration as to interfere with the education of the child.
8. An absence may be excused when it is demonstrated to the satisfaction of the superintendent of the school district or his/her designee that the purpose of the absence is to take advantage of a valid educational opportunity such as travel including vacations or other family travel. Approval of such absence must be gained from the superintendent of the school district or his/her designee prior to the absence but such approval shall not be unreasonably withheld.
9. An absence may be excused when it is demonstrated to the satisfaction of the superintendent or his/her designee that conditions are sufficient to warrant the compulsory- school-age child's nonattendance.

Any parent, guardian, or custodian of a compulsory-school-age child subject to the provisions of this policy who refuses or willfully fails to perform any of the duties imposed upon him or her under the provisions of this policy, or who intentionally falsifies any information required to be contained in a certificate enrollment will be guilty of contributing to the neglect of a child and, upon conviction, shall be punished in accordance with the provisions of **MS Code 97-5-39**.

If a compulsory school-age child has not been enrolled in a school within fifteen (15) calendar days after the first day of the school year of the school which such child is eligible to attend or such child has accumulated ten (10) unlawful absences during the school year, the principal or school superintendent shall report such absences to the school attendance officer of the youth court or family court. The Compulsory School Attendance Law states that every child who has not reached the age of 17 years prior to September 1 of that school year **SHALL** be enrolled and regularly attend school.

Make Up Work

1. Work that has been missed during an excused absence may be made up. An absence that is verified by the parent/guardian and for which the cause is listed in the Mississippi Compulsory School Attendance Law is considered excused.
2. When the absence is excused, it is the **RESPONSIBILITY OF THE STUDENT** to approach the teacher on the day following his/her absence to make arrangements to make up work.
3. If a student is absent for three or more consecutive days, work may be accessed through the school webpage or by contacting our office for a copy of the assignments on our website.
4. Class assignments missed during an excused absence should be made up as follows:
 - a. Work assigned prior to absence from school is due the first day of the student's return to school unless a future date was specified at the time of the assignment was made.
 - b. Class work assigned during the student' absence must be completed and turned in after as many days as the student was absent. (**absent two days, work is due in two days**)
5. Work missed because of a school-sponsored activity, field trip, athletic event, music performance, is due on the day required by the teacher.
6. Make up tests will be taken as arranged by the teacher. All make-up tests will be given after school.
7. If a teacher has given prior notice of a test or assignments, the student should be prepared to take the test or turn in the assignment when he/she returns to school.

Missed Assignments

Although students should make every effort to complete and turn in all assignments in a timely manner, late work (daily grades) will be accepted with a penalty of ten (10) points per day being deducted from the grade. However, completed work must be submitted during the grading period in which it was assigned and before grades are due for that grading period.

Grades

Students will receive a progress report and report card during a nine-week period. End-of-year report cards will be mailed to the parents. Report cards and progress reports are to be signed by the parent/guardian and returned to his/her teacher the following day.

The grading scale is as follows:

A.....	90 - 100
B.....	80 - 89
C.....	70 - 79
D.....	64 - 69
F.....	63 or below

Grading System

Grades are determined from the following:

The daily average constitutes	40%
Test/quiz average	60%
Exam	20%

The daily average (40%) and test average (60%) make-up the average for the quarter. The semester average is calculated by counting the average of the two quarter classes, 80%, and the exam, 20%. The yearly grade is determined by calculating the average of the two semester grades. **NO EXAMATIONS WILL BE GIVEN EARLY.**

Academic Excellence

A student will receive recognition if he/she receives all A's on his/her report card.

Academic Dishonesty

Academic dishonesty is defined as receiving or giving aid on any exam, written assignment, quiz, recitation or project. Academic dishonesty on the part of a student will result in an automatic zero (0) for that particular exam, written assignment, quiz, recitation or project and appropriate consequences as determined by the administration. Plagiarism is defined as using others' ideas and words without clearly acknowledging the source of that information.

All students are expected to use computer lab time for educational purposes only. Violations of this expectation will result in discipline consequences.

Promotion Policy

In order to achieve academic excellence, promotion of students will be based on the student progress/performance. Students will be required to pass all of the major subjects.

If the failed subject is English, math, or science the student will automatically be retained unless, the subject is successfully completed during the extended school year if offered.

Students in grade 7 will be expected to meet benchmarks for those grades based on the MAP Test given each May. Since score reports arrive in the districts mid-July, students will move on to grade 8 (unless they are retained for other reasons). Students who did not meet the benchmarks will be identified and will receive remediation during the school year.

Curriculum

Long Beach Middle School recognizes that every child should have the opportunity to realize his or her potential through a curriculum which provides for continuous student progress in the areas of academic skills, personal development, citizenship responsibility, and flexible grouping based on the changing needs of the student.

The seventh and eighth grade curriculums consist of instruction in the basic **four courses: social studies, English Language Arts, science, and mathematics**. Elective courses will be chosen from band, physical education, drama, art and music. **ICT I will be offered as an elective for the seventh grade only. ICT II will be offered to eighth graders only. A prerequisite to ICT II is ICT I.**

Students will be placed in accelerated classes based upon teacher recommendation, grades, and standardized skills test. All students taking Compacted Mathematics Grade 7, Math Grade 8, or Compacted Mathematics Grade 8 (with Algebra I) will be eligible to receive one high school credit for each course.

Any student placed in an advanced class **must** maintain at least a B average to remain in the class. Failure to maintain a B average in these classes will automatically place the student on academic probation status. In order to be removed from probation, the student must improve to a B average by the next grading period. If not, the student will be removed from the advanced class without parent permission. A grading period consists of progress reports and 9 weeks grades. **Students in advanced classes may be removed without parent permission at any time when it is deemed necessary in the best interest of the student.**

Schedule Changes

During registration, students are counseled on their schedule for each year. Students are encouraged to discuss their schedule with their parents. This is done to prevent conflicts in the needs of each student. **Students will not be allowed to change their schedules except in extreme emergencies deemed necessary by the principal.** Schedule changes will be determined and made by the principal's office. When you register for a class, you will remain in that class. You will not be allowed to change a class just because you are failing or dislike the teacher.

Counseling Services

The counseling department offers personal and academic support and direction. We believe that one empathic individual can make a difference in the lives of others. We provide students with a safe place to express feelings and develop necessary life skills.

Individual/Group Counseling:

- Teacher/Administrator Consultation
- Parent Education/Consultation
- Conflict Resolution
- Classroom Guidance
- Academic

Parent-Teacher Conference

If at any time a student or parent would like information regarding student progress, achievement, or educational plans, please contact the counselor's office at 864-9737. The counselor will inform teachers to contact the parent(s) to arrange a conference time.

Parent Advisory Committee

In order to provide an additional means of communication between the school board and parents of the Long Beach School District, the Long Beach School Board has formed a Parent Advisory Committee. This group, consisting of representatives from each school in the district and two rotating school board members, will meet a minimum of three times a year. The purpose of this group will be to provide parents and community members an opportunity to communicate concerns and ideas for the improvement of our school district directly to the school board and provide the school board a representative view of issues from each school and the community.

This committee encourages parents to become active PTO members at their respective schools and to first direct their individual school concerns to their PTO Board. Advisory Committee members, who are active PTO members, will in turn address any concerns which cannot be handled by the individual school, or issues that might be district-wide concerns.

The committee will not address individual student or personnel issues and feels these concerns are best handled by following the proper LBSD Grievance System. Students, parents, and teachers may report a concern through the proper channels, which are as follows:

Principal > Superintendent > School Board.

Teacher Support Team

In an effort to better meet the needs of its students, the Long Beach School District has developed and implemented a Teacher Support Team at each school within the District. The purpose of the Teacher Support Team is to assist the teacher(s) in meeting the specific individual needs of a student who is experiencing academic or behavioral difficulties. If your child's teacher is referring him/her to the Teacher Support Team, your attendance will be requested.

Transferring Records

The written consent of parents or the written consent of eligible students is not required if the school includes a notice in its policies (such as a student handbook) that it forwards educational records to a school on request. This will meet the requirements of the Family Educational Rights and Privacy Act and will eliminate the need for using the parent signature cards provided by the State Department of Education. It is the policy of Long Beach School District that permanent records will not be given to the students or parents. Records will be sent upon request of the school to which the student transfers. Unofficial copies of a student's records are available upon request.

Withdrawal and Transfer

The procedure for withdrawal or transferring is as follows (24 hours in advance):

- Parent must sign withdrawal form obtained from the Guidance office.
- Students must have the withdrawal form completed by teachers, return all school books and property and make sure all fees are paid.
- Students must take the completed form to the Guidance office for final clearance.

Family Educational Rights and Privacy Act of 1974

The Long Beach School System maintains and has on file the following records on all students.

1. Cumulative Folder- Located in Guidance Office
2. Permanent Folder- Located in Guidance Office
3. Standardized Test Scores – Located in Guidance Office
4. Grades – Principal's Office, Guidance Office and Teachers
5. Attendance and Discipline – Principal's Office, Teachers and Guidance
6. Pertinent Health Information – Guidance Office
7. Psychological Reports – Guidance Office

Discipline

When people exist together, it is necessary to have rules, laws, or understandings if confusion, chaos, and even violence are to be avoided. The public school is no exception. It is logical that when parents send their children away from home for seven or eight hours daily that the institution entrusted with their care also receives the authority to regulate the conduct of each student for his/her good and for the welfare of the total group. This control of conduct denotes rules and regulations, and the processes of seeing that these rules and regulations are honored and respected at school, on the school bus, and at school sponsored activities. These rules, regulations, and processes are the code of Discipline that governs Long Beach Middle School. The purpose of a discipline program is to establish conditions under which no student will be allowed to prevent any teacher from teaching or any student from learning, to provide a climate conducive to study and learning, and to develop in each student the realization that he/she is responsible for his/her behavior. The authority to maintain discipline is affirmed by State law and decisions of the U.S. Supreme Court.



Positive Behavior Intervention and Supports

In our efforts to continue to provide a safe, welcoming and purposeful learning environment, Long Beach Middle School is excited to offer Positive Behavior Intervention and Support (PBIS). PBIS actively encourages students to achieve their academic potential while also behaving with good character. At LBMS, the focus is on teaching and encouraging appropriate behavior in all areas of the school.

This year our PBIS theme is at LBMS We Learn to Be the Best! Students will be actively involved in learning our PRIDE expectations (prepared, responsible, integrity, dependable, effort). Teachers and staff will recognize and reward students for better-than-expected behavior. All students will be given a Bearcat Point Sheet. Staff will issue “Bearcat Points” to students when they observe them in the act of exceptional behavior. Students may use their points to “purchase” or participate in a wide array of activities and/or incentives throughout the year. The school will not be responsible for lost or stolen point sheets. Students are expected to keep up with their point sheet.



Expectations and Rules Matrix

MOTTO: BE THE BEST							
EXPECTATIONS	CLASSROOM	HALLWAY	CAFETERIA	RESTROOMS	DISMISSAL	ASSEMBLY	LIBRARY
P repared	1) Bring required supplies & assignments						1) Have all materials including password
R espectful	1) Listen when others talk 2) Use positive language 3) Use care when handling school property	1) Keep hands, feet & objects to yourself 2) Public display of affection is prohibited 3) Use positive language	1) Clean your area 2) Speak quietly 3) Stay with your class	1) Keep hands, feet & objects to yourself	1) Use positive language	1) Listen when others talk 2) Stay seated 3) Keep hands, feet & objects to self	1) Return library books to the proper location
I ntegrity	1) Show what YOU can do 2) Be honest (no cheating, stealing)	1) Keep walls free from graffiti	1) Pick up trash (even if it's not yours)	1) Use facilities correctly			1) Keep library materials in same condition as when you found it 2) Push chairs back under the table
D ependable	1) Be on time 2) Do your part			1) Vandalism is prohibited 2) Do your business to get back to business	1) Walk directly to car rider or bus pick up		
E ffort	1) Stay awake and alert 2) Be active in the learning process. 3) Give 100%				1) Find your bus as it pulls up		1) Follow classroom teacher rules on library days

Conduct at All School Sponsored Events

Long Beach students, participants, and spectators are expected to exhibit good sportsmanship and proper behavior at both home activities and activities away from school at all school sponsored events. All school rules both behavior and dress code apply at these events. Students who fail to adhere to these regulations will be asked to leave the event and possible disciplinary action may be taken. Repeated offenses of this nature may result in being banned from all extracurricular activities.

Accessing Unauthorized Areas

During instructional times all students are expected to be in the classroom. However, on occasion the student must secure a teacher/office issued hall pass to travel to another area of the campus for school related business. Students who are in unauthorized areas will be issued appropriate consequences.

GENERAL RULES OF CONDUCT

All Rules Align with PRIDE Expectations

Prepared – Respectful – Integrity – Dependable – Effort
(Not Inclusive)

1. Follow all instructions from faculty and staff the first time given.
2. Do not use profane language; possess pornographic literature, or paraphernalia.
3. Do not exhibit insolent, contemptuous, belligerent behavior, or remarks.
4. Do not vandalize school property or personal property of students, teachers, administrators, or school personnel on or off campus.
5. Do not steal or have possession of stolen items.
6. Do not fight or use force against another person. **Horse playing is not permitted.**
7. Do not instigate fighting behaviors, including verbal threats.
8. Intimidation, threatening, or coercion of students is prohibited. This is to include threats made on the internet as well.
9. Do not possess any weapon such as a knife, razor, razor blades, ice pick, brass knuckles, gun, look-a-likes or any other object that when used in a vicious manner could cause bodily harm.
10. Do not copy, cheat, allow another student to copy, or have possession of written materials in any form that might be used for such purposes. If this occurs, this action may result in a zero for all students involved.
11. Do not use, consume, possess, distribute, sell or be under the influence of any alcoholic beverage, narcotics, drugs, inhalants, tobacco, or tobacco related products, or a known or unknown substance (look-a-likes) in or near school grounds or at a school activity or event.
12. The sale or possession of drugs or drug paraphernalia on or near school grounds or at a school activity is prohibited.

13. Do not make bomb threats or obscene/abusive telephone calls to the school or school personnel or others.
14. Do not use or possess matches, lighters, fireworks, snap-n-pop, or flammable materials.
15. Only school sponsored fund raising is permitted.
16. Students will not wear, display, draw, or write any type of gang, drug, or satanic symbols or emblems at school.
17. Racial, ethnic, or sexual slurs are not permitted.
18. Use of any electronic equipment or any other items which interrupt the learning process are prohibited. If any of the previously mentioned items are stolen at school, the administration will not investigate or demand restitution for the victim. If these items are not picked up by a parent by the end of the school year they will be donated to charity. **Cell phones/Electronic devices are not allowed on student's person or at their desk during State Testing. For more details concerning cell phones and electronic devices see pages 31-32.**
19. Students will not destroy, delete, or perform any other type of destructive action to computer software/hardware or break any rule from the Internet Policy.
20. Students will not engage in illegal computer operation of downloading anything to school computers.
21. Because of Federal Lunchroom restrictions, no candy or soft drinks may be sold on campus from 7:00 a.m. until 8:00 a.m. and 10:00 a.m. until 1:00 p.m.
22. Because of Federal Lunchroom restrictions, vending machines will be turned off during the prior times.
23. No open containers will be allowed in the classroom. Water/juice bottles are allowed for lunch purposes but only if the bottles are unopened at the beginning of lunch and the water/juice is consumed or discarded when the student leaves the cafeteria area.
24. Students will not be allowed to have inappropriate markings on the skin.
25. Students are not to walk out of class without permission from the teacher.
26. Deposit all trash in trash receptacles.
27. No gum allowed on campus.
28. Failure to observe any other school regulations not specifically stated here that have been explained by teachers/administrators or that have appeared in other publications will result in students being disciplined. The administration has a right to determine what a discipline issue is.

Cell Phones and Electronic Devices

*****Technology may be used under teacher's supervision for instructional purposes only. We are not responsible for any student devices.*****

The Long Beach School District encourages the use of electronic devices/cell phones as instructional tools, however, the use of an electronic device or cell phone by a student without teacher permission during the normal school day is not allowed.

The school day is defined from the time a student arrives on campus until the final bell rings at 3:20 p.m. **During instructional time, cell phones/electronic device use for instructional purposes will be determined by teacher discretion.** For example, the following incidents would be violations of the cell phone/ **electronic device policy during instructional time if used without teacher permission:**

- A student checks the time on the cell phone display
- Phone is accidentally displayed (slips from pocket or purse, etc.)
- Parent calls or texts student on cell phone during the school day
- Person other than student uses student's phone (with or without permission)

*****If a parent needs to reach a student during the day for an emergency, please call the office and the student will be immediately called to the office to contact a parent. If the call is not an emergency, a phone message will be delivered to the student at our earliest opportunity but no later than the end of the day.**

Inappropriate use of cell phones/electronic devices during school hours will be subject to appropriate disciplinary action. If the cell phone/ electronic device is being used without the permission of school personnel, the consequences are:

1st Offense – Warning & Parent/Guardian Contact

The electronic device is confiscated and turned over to the principal. The item will be held in the office for the remainder of the day and a parent/ guardian will be contacted. The device may be picked up from the office at the close of the school day.

2nd Offense –AHD

The electronic device is confiscated and turned over to the principal. A fine of \$25.00 will be imposed or the item is held in the office for one (1) week. The device may be picked up from the office at the close of the day if the fine is paid or at the end of the one (1) week period.

3rd Offense – ISI & AHD

The electronic device is confiscated and turned over to the principal. A fine of \$50.00 will be imposed or the item is held in the office for one (1) month. The device may be picked up from the office at the close of the school day if the fine is paid or at the end of the one (1) month period.

4th Offense—Out of School Suspension

The electronic device is confiscated and turned over to the principal. A fine of \$100.00 will be imposed or the item is held in the office for the remainder of the school year. The device may be picked up from the office at the close of the school day if the fine is paid or at the end of the school year.

Cellular telephones or other electronic devices will not be released prior to the close of the school day on the same day it is confiscated. All money from fines will be deposited into Long Beach Middle School PBIS account. A receipt will be issued to the parent or legal guardian when the fine is paid.

Consequences:

The student also will receive more severe disciplinary consequences each time a cell phone is confiscated. Refusal to surrender a cell phone / electronic device **to a school official** when requested to do so, will result in an out of school suspension. Students are not allowed to remove batteries or SIM cards prior to giving their cell phones/electronic device to a school official.

Students may not have cell phones/electronic devices in a state testing classroom while state tests are being administered.

Search and Seizure

Search of Students: Any student and/or personal effects may be searched whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials.

If a pat-down search of any student is conducted, a school official of the same sex will conduct it in private with an adult witness present.

It will be an extremely rare situation that requires a more intrusive search of any student than a pat-down. Only if an extreme emergency exists and only upon prior approval by the Superintendent, shall a more intrusive search be conducted. If such a search is necessary, a school official of the same sex will conduct the search in private with an adult witness of the same sex present.

For full policy, see District Policy code JCDA: School Searches.

Possession and/or Use of Weapons

The Long Beach School District recognizes that the possession of knives, pistols, other firearms, or other weapons on school premises/property, or at school functions by persons other than duly authorized law enforcement officials, creates an unreasonable and unwarranted risk of injury or death to district employees, students, visitors, and guests. Because of such dangers, the School District hereby prohibits the possession of knives, pistols, other firearms, or other weapons in any form by any person other than duly authorized law enforcement officials on school premises/property or at school functions, regardless of whether any such person possesses a valid permit to carry such knives, pistols, other firearms, or other weapons. **(Section 97-37-17, Mississippi code of 1972)**

Any student who possesses any real or look alike weapon, whether openly or concealed, including, but not limited to: any gun, rifle, pistol, air pistol, BB gun, revolver, shotgun, starter gun, any other firearm (loaded or unloaded, operable or inoperable), knife, dagger, star knife, Bowie knife, razor blade, sling shot, brass knuckles, numb chucks, spiked gloves, spiked armband, spiked boots, fireworks, any explosive device, tear gas, or any other weapon or dangerous instrument which imposes a danger to the safety of students, faculty and visitors on educational property of the Long Beach School District shall have the following disciplinary action imposed:

The principal shall suspend the student out of school for a period up to ten (10) days and may recommend the student for expulsion.

The proper law enforcement agency shall be called and the student shall be immediately suspended from school pending expulsion by the school board for a period of not less than one (1) year from the date of the violation of this policy with the school board retaining the prerogative to modify expulsions on a case by case basis after consideration of the totality to the circumstances; however, in cases involving a violation of this policy, the board may choose not to assign a student to the alternative school. Any disciplinary action administered in accordance herewith shall be subject to the requirements of Part B of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act.

For purposes of this policy, education property shall include school buildings, school campus, school grounds, playgrounds, recreational areas, athletic fields, gymnasiums, restrooms, school buses, all property used and operated by the Long Beach School District for educational and instrumental purposes, as well as property used and operated by the Long Beach School District for school sponsored events such as graduation, awards, banquets, etc.

This policy shall also apply to the following:

- Off-site sponsored events;
- Any school sponsored activity;
- Travel to and from school;
- Attendance at and travel by students to participate in athletic programs, extracurricular activities, clubs, ceremonies, contests, field trips, competitions, etc.

Violations of this policy while on the campus of another institution while students may be present for purposes of participating in athletic programs, extracurricular activities, clubs, ceremonies, contests, field trips, competitions, etc.

For the purposes of the policy, firearm is defined as follows:

- Any weapon (including a starter gun) which will or is designed to or may readily be converted to expel;
- A projectile by the action of an explosive;
- The frame or receiver of any such weapon;
- Any firearm muffler or firearm silencer;
- or Any destructive device.

For the purposes of this policy, a destructive device is defined as follows:

Any explosive, incendiary, or poison gas (i.e., bomb, grenades, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or device similar to any of the devices described in the preceding clauses); Any type of weapon by whatever name known which will, or which may be readily assembled.

The superintendent (or his/her designee) shall notify the parent (and/or guardian) in writing of any student suspended for violating the weapons policy. Written notice shall also be provided to the local law enforcement agency and the Youth Court in accordance with law.

97-37-13 Parental Responsibility-Weapons Possession

A parent may be guilty of a misdemeanor and fined up to \$1000 and/or up to 6 months in jail for knowingly allowing a child (under 18) to have, own, or carry a concealed weapon.

Sexual Harassment

The Long Beach School District will not tolerate sexual harassment activity by any of its employees or students. Sexual harassment is a form of sex discrimination and violates both federal and state laws. Individuals who harass may be personally liable under civil suits. Sexual harassment is unwanted sexual behavior of a verbal, visual, or physical nature that occurs when one person has formal or informal power over the other when the behavior interferes with learning opportunities or creates an intimidating, hostile, or offensive educational environment. Students and staff have been briefed on the sexual harassment policy.

Examples of behaviors that can be sexual harassment if unwanted:

- Direct or indirect threats or bribes for unwanted sexual activity;
- Sexual innuendoes and comments;
- Asking or commenting about a person's sexual activities;
- Humor or jokes about sex;
- Making sexually suggestive remarks, gestures, jokes, or remarks of a sexual nature about the student's appearance;
- Sexual touching, pinching, brushing, or patting;
- Displaying offensive sexual illustrations in the school;
- Graffiti about a person's sexuality;
- Spreading rumors about a person's sexuality;

- Sexually referenced name calling;
- Letters, notes, telephone calls, or materials of a sexual nature;
- Stalking a person

Sexual harassment is demeaning and degrading. It affects an individual's self-esteem and can have a negative impact on performance in class. It can make an individual feel angry, powerless, and fearful. It can also cause dysfunction and pain in those who are the objects of sexual harassment and those who are not directly sexually harassed but are observers.

The fact that someone does not intend to sexually harass an individual is generally not considered a defense to a complaint of sexual harassment. In most cases it is the effect and characteristics of the behavior, not the intent of the person who is alleged to have harassed, that determines whether the behavior constitutes sexual harassment. Sexual harassment is not tolerated at Long Beach Middle School and should be reported to the school administration.

Reports of sexual harassment will be investigated and immediate corrective action and/or consequence will be issued if allegations are substantiated and parents will be notified.

Bullying / Cyberbullying

Long Beach Middle School is committed to each student's success in learning within a caring, responsive, and safe environment that is free of discrimination, violence, and bullying. Our school works to ensure that all students have the opportunity and support to develop to their fullest potential and share a personal and meaningful bond with people in the school community. School personnel will not tolerate behavior that infringes on the safety of any student. A student will not intimidate, harass, or bully another student through words or actions. Such behavior includes: direct physical contact, verbal assault, social isolation or manipulation through direct contact or through social media. Long Beach Middle School personnel expect students and/or staff members to immediately report incidents of bullying to the administration. Any student who engages in bullying may be subject to disciplinary action.

- All forms of bullying and cyber bullying by Long Beach School District students are hereby prohibited. Anyone who engages in bullying or cyber bullying behavior in violation of this policy shall be subject to appropriate discipline.
- Students who have been bullied or cyber bullied shall promptly report the incident to a staff member.
- Complaints of bullying or cyber bullying shall be investigated promptly, and corrective action shall be taken when an incident has been verified. Neither reprisals nor retaliation shall occur as a result of the submission of a complaint.
- Long Beach School District shall annually inform students that bullying or cyber bullying of students will not be tolerated.

Definitions:

- Bullying and cyber bullying includes, but is not limited to, any pattern of gestures or written, electronic or verbal communication, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic, that takes place on school property, or at any school-sponsored function or on a school bus. (Mississippi Senate Bill 2015)
- Mississippi cyber stalking laws make it a felony to use the Internet or cell phones to threaten bodily harm or to communicate repeatedly in order to threaten, terrify or harass a person.

(Miss Codes 97-45-15, 97-45-17, 97-3-107, 97-29-45, 37-11-67, 37-11-69)

***Cyberbullying** – There are 3 types of punishment according to state law:

1. Criminal Misconduct – 17 years and older (Felony)
16 years and younger (Youth Court)
2. The victim's family can sue the bullying family with a civil law suit.
3. The school system may punish.

After Hours Detention

After- Hours detention (AHD) will be held on Monday and Thursday from 3:30 until 5:00 in the designated classroom.

Students will be given a minimum of a one-day notice prior to the detention, unless the parent is notified and wants the student to serve on that day (office AHD). Notice of the AHD will be via either a written note home (that must be signed by parents and returned to the administrator) or a phone call from the parent/ guardian. Students will not be admitted to detention if they are tardy. Failure to attend an office AHD will result in the student receiving a day of ISI and an additional AHD. Student will not return to class until the ISI and AHD are served. After three days of ISI, the student will be suspended.

In School Isolation

In School Isolation (ISI) is a temporary isolation during school hours. This class will allow students to continue school work in a structured setting. Students will have the opportunity to reflect upon the unacceptable behavior that placed them in ISI and the acceptable behavior that will keep them from returning to ISI. Assignment of an ISI will last the entire school day. ISI may be assigned one to nine days. Any ISI classroom disruption or refusal to do work will result in out of school suspension. Any student who does not complete the entire day of ISI will start the following day and must serve the entire day again. If a student is suspended from ISI, the student will not go back into the classroom until the entire day of ISI has been served.

Out of School Suspension

The U.S. Supreme Court has ruled that a principal may suspend a student for ten days or less for violation of school rules. The court stated the following steps must be followed to insure due process:

1. The student must be given a conference with the principal or a designated representative informing the student of the charges.
2. The student must have an opportunity to present his/her side of the issue.
3. The principal may then impose suspension as needed.

An Out of School Suspension prohibits the student from attending school for one or more days. **Students suspended from school will make up missed TEST grades. Make up times will be scheduled at the discretion of the teacher. Furthermore, the student will not be allowed to participate in any extracurricular school activities during this time (which includes but is not limited to, sports events, practices or games, assembly programs, school sponsored trips, music programs, dances, after school practices, club activities, etc.).** Students are not allowed on any Long Beach School District grounds for any reason during the suspension whether during in school or after school events.

In some cases where the safety of school personnel or students is involved, the principal may impose the suspension immediately. He/she should follow as soon as possible with a conference to explain the charges to the individual.

Expulsion

For student infractions that the principal determines justify expulsion, the principal will send a letter of recommendation to the superintendent and one to the parent or guardian of the student. A hearing shall be held by the school board to determine the evidence presented by the principal and to hear any rebuttal advanced by the student, parent or guardian. Although the hearing will be conducted informally, the student and parent or guardian have the right to the following: (1) have counsel present at the hearing, (2) cross-examine or otherwise pose questions to persons giving statement adverse to student, (3) offer statement by the student and parent/guardian and any other person who has information relevant to the charges advanced by the principal.

Expulsion is the total exclusion from LBMS and school related activities for the school year. Recommendation of expulsion to the School Board will occur when a student through his/her conduct continues to disrupt the teaching/ learning process, or is a danger to himself/herself or others in the school environment, or commits an act or acts in violation of local, state, or federal law.

Expulsion Notice (MS Code 37-15-9): A child or parent must now indicate on the registration form if the child has been expelled from any public or private school or is currently a party to any expulsion proceeding.

Automatic Expulsion Permitted.

The superintendent or principal has authority to automatically expel any student who possesses any controlled substance in violation of the Uniform Controlled Substances Law, a knife, handgun, other firearm, or any other instrument considered to be dangerous and capable of causing bodily harm, or one who commits a violent act on school property. The expulsion will take effect immediately subject to constitutional due process rights.

Alternative School

The Long Beach Alternative School (LBAS) is located across the street from the Long Beach High School. The District provides transportation for those students who must attend the LBAS. This step may be an intermediate step before a recommendation for expulsion. As a result of a student being placed at the LBAS, those students cannot attend or participate in any extracurricular school activities or be at any Long Beach school grounds other than LBAS.

Denial of Admission for Violent/Other Acts

If the child was expelled or is a party to an expulsion proceeding for an act involving violent behavior or violent threats, weapons, alcohol, illegal drugs, or other activity that may result in expulsion, the district is not required to grant admission or enrollment before one (1) year after the expulsion.

Threats




Threats (violent or life-threatening) made to students or employees of the Long Beach School District or bullying of students, whether verbal, written, drawn, or electronically transmitted, will be evaluated by the administration and will lead to discipline consequences. Threats or bullying will be reported to the police if circumstances warrant.

The provisions of these policies shall apply to all students during any period of time that they are under the jurisdiction of the Long Beach School Board of Education, as defined by the laws of the State of Mississippi, and /or participating in, or going to and from any school activity sponsored by the school district, and/or while under the supervision and direction of any teacher, principal, or other authority of this school district.

Major Behavior Definitions

<p>Cyber bullying</p>	<p>Student delivers disrespectful messages* through an online social network, email, or text messaging to another person that includes threats and intimidation, obscene gestures, pictures, or written notes, and these messages effect the climate of the school. Refer to page 34 full details.</p> <p>*Disrespectful messages include negative comments based on race, religion, gender, age, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities, or other personal matters.</p>
<p>Dress Code</p>	<p>See page 44 for a full definition about Long Beach Middle School's Dress Code.</p>
<p>Electronic Device/Cell Phone</p>	<p>Cell phone or electronic device use/display is not allowed on campus during the school day unless teacher directed.</p>
<p>Fighting/Physical Aggression</p>	<p>Student engages in actions involving serious physical contact where injury may occur (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.)</p>
<p>Harassment/Bullying</p>	<p>Student delivers disrespectful messages* (verbal or gestural) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes.</p> <p>*Disrespectful messages include negative comments based on race, religion, gender, age, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities, or other personal matters.</p>
<p>Possession of alcohol/tobacco</p>	<p>Possession/use/sale of tobacco-related products, at school, in the vicinity of the school, or at school activities is prohibited. A police citation will be issued for tobacco on campus. Possession/use/sale of alcohol at school, in the school vicinity, or at school activities is prohibited.</p>
<p>Possession of drugs</p>	<p>Possession/use/sale of drugs or drug paraphernalia at school, in the vicinity of the school or at school activities is prohibited.</p>
<p>Possession of weapons</p>	<p>The possession of knives, pistols, other firearms, or other weapons in any form is strictly prohibited. Refer to page 31 for full details.</p>

Major Behavior Matrix

Major Behaviors	1st Offense	2nd Offense	3rd Offense
" Chronic" Classroom Disruption (3 minor infractions in a 3 week period documented & attached to ODR)	After-Hours Detention (AHD)	ISI (In-School Isolation)	OSS (out of school suspension) {may result in alternate placement for further offenses}
Cyberbullying *	AHD; ISI, OSS; parent conference	OSS (1-3 days)	OSS (3-5 days)
Dress Code Violation (p. 39 in handbook)	AHD & call home (ISI if not able to change clothing)	ISI (1-3 days)	ISI (2 or more days)
Electronic Device/Cell Phone	Phone held in the office for one day and parent contacted	Phone held in office for one week or \$25.00 fee	Phone held in office for one month or a \$50.00 fee 4th Offense -- will be OSS and phone is kept for the remainder of the year or \$100.00 fee
*Fighting/assault/physical aggression	ISI or OSS or alternate placement	OSS (1-3 days) or alternate placement	OSS (3-5 days) or alternate placement
Harassment / Bullying *	ISI	OSS (1-3 days)	OSS (3-5 days)
Possession of tobacco Or electronic smoking device (regardless of nicotine free)	ISI and LBPD citation issued	ISI (1 – 3 days); LBPD citation issued	OSS (1-3 days); LBPD citation issued
Possession/use of alcohol*	OSS (1-3 days) and alternate placement	OSS (2-4 days)and alternate placement	OSS (3-5 days)and alternate placement
Possession/use of drugs**	OSS; expulsion		
Possession/use of weapons**	OSS; expulsion		
Profanity/vulgarity *	AHD	ISI	OSS
Sexual harassment / inappropriate touching *	ISI	OSS	OSS; alternate placement
Serious disruption	AHD	ISI	OSS
Tardy (3 rd —7 th =1 st offense; 8 th & up = 2 nd offense up)	AHD	ISI and AHD	
Theft *	OSS (1-3 days)	OSS (3-5 days)	Alternate placement
Threats *	AHD; ISI, OSS; alternate placement	ISI; OSS; alternate placement	OSS; alternate placement
Use of tobacco	ISI ; LBPD citation issued	ISI (1-3) days; LBPD citation issued	OSS (1-3 days); LBPD citation issued
Vandalism *	ISI (parent responsible for damages)	OSS (parent responsible for damages)	OSS (parent responsible for damages)

***Number of days of AHD, ISI, and OSS depends on severity as determined by administrator**

**** Students found in possession of drugs or weapons /dangerous instruments on campus will receive an automatic 10-day suspension, pending the completion of a due process hearing. Parents and/or Guardians will receive notification of the date of the due process hearing from the Principal.**

SPECIAL NOTICE ON DISCIPLINE:

1. A student may be assigned **ANY** discipline consequence depending upon the nature of offense.
2. The administration may administer an Out-of-school suspension for infractions which disrupts school climate and endangers the safety and health of students or staff.
3. Students at Long Beach Middle School are not allowed to fight (starting the fight, defending oneself, or retaliation.) Students that choose to fight will be suspended. Severe fights may result in the student(s) being handcuffed and taken by police car to the LBPD **where the police will contact the parents**. If the police are notified for a fight, a School Violence Criminal Act Form will be filed with the Long Beach Police Department.

Gangs/Gang Paraphernalia/Gang Language

Any student wearing, carrying, displaying gang paraphernalia, exhibiting behavior, gestures, or drawings which symbolize gang membership will be punished. The participation in activities which intimidate or affect the attendance of another student shall be subject to appropriate disciplinary action in the accordance with the disciplinary ladder.

Student Conduct on School Buses (Not All Inclusive)

The school bus driver is expected to maintain discipline on the school bus but his or her primary responsibility is to safely drive the school bus. Students' conduct that interferes with the safety of the bus will not be tolerated. Students are to observe the following regulations:

- Loud talking and other distracting noises are not permitted.
- Students are to remain seated while the bus is moving.
- Students are not to hang heads, legs, arms, hands, or any other object out of the bus windows
- Vulgar language, actions, and smoking are absolutely forbidden.
- No beverages or food may be consumed on the bus.
- Students will board and leave the bus in an orderly manner.
- Fighting, molesting, or harassing another student while waiting for a bus or while on the bus is forbidden.
- Students are to obey all orders of the driver and are not allowed to talk in a disrespectful tone to the driver.
- Students are to ride assigned buses, if the need arises to ride another bus; a note from parents requesting permission is required and must be signed and approved by an administrator. The student **MUST** bring the note in to the office at the **beginning of the day**.
- Students are to load buses in a single file and are not to begin loading until the bus is stopped and the door is open.
- Students and parents will be held responsible for damage to any part of the school bus.
- Students may not leave campus in order to ride another school bus.

Violations of the school bus rules may result in revocation of bus privileges. The Director of Transportation is Mr. Larry Ramsey and may be reached at (867-1775 or 865-1956) for any transportation concerns. Students may be removed from all school buses if deemed necessary for the ongoing safety of the driver and students. Students can be removed from the school buses for the entire school year. If a parent drives the student to school the student is expected to arrive on time. Not riding the school bus does not give the student permission to be tardy.

Dress Code

(Classrooms and All Authorized School Functions)

The purpose of the dress code is to assist students in dressing in the appropriate attire for school. It is impossible to address all instances with a list such as this. The following is a guideline. If a student's dress comes into question, the appropriateness of dress will be determined by the school administration.

- Students' dress should present a neat, well-groomed appearance.
- Patches, emblem, earrings, rings, insignias, key chains, and clothing with written slogans or pictures in poor taste will not be allowed. Inappropriate items include but are not limited to: (a) any items symbolic of gang attire;(b) clothing with logos or wording promoting / referring to alcohol , tobacco, or drugs; (c) clothing containing slogans or logos depicting vandalism, bigotry, violence, sex connotations, suicides, fraternities, sororities, secret organizations or those with double meaning.
- Wallet chains or other long chains, and chain dog collars are not allowed.
- Clothing without sleeves may be worn provided they fit snugly under the arms, are not cut low in the front or back, are not made of mesh or see-through material, and have shoulder straps of at least 1" width. No spaghetti straps, tank tops, strapless clothing, or tube tops will be allowed. "Faux halter" style tops (completely covered in the front and back, gathered at neck, only shoulders exposed) are acceptable, however, traditional halter tops are not allowed.
- Extremely tight clothing or any top that is revealing will not be allowed. Any style of clothing tending toward immodesty is prohibited. **Leggings worn under a top that meets dress code will be allowed. If leggings are worn a top must be worn extending to the fingertips when arms are held at one's front.**
- Clothing must not expose the midriff (with arms raised). **See-through clothing that exposes the underwear, lingerie, or skin will not be allowed.**
- **Any head covering that disrupts the learning environment will not be allowed at the teacher's discretion. Caps/hats/beanies/toboggans/ear muffs/ headbands may be worn outside only.**
- Any clothing that exposes any part of the underwear will not be allowed.
- **All garment lengths must come to the fingertips when arms are held at one's front. (This includes shorts and skirts. Some fingertip length shorts and skirts are not appropriate.)**
- Undergarments basic to good grooming are required.
- Appropriate footwear must be worn at all times. House slippers are not permitted.
- Hair should be kept neat, clean, and out of eyes.
- **When wearing pants or shorts with holes or slits, skin must not be seen through the holes or slits that are above the fingertips.**
- Pierced jewelry may be worn as long as it does not cause a disruption or endanger the safety of a student. Large dangling earrings and large gauges are not permitted.
- Undergarments, such as boxer shorts, may not be worn as an outer garment.
- Pants, shorts, and skirts must be worn at the waist. No sagging, baggy, or loose-fitting shorts or pants may be worn. Pants should not drag the ground. Shoes must be **worn**.
- **The administration retains the right to deny any garment that could harbor weapons or hide contraband.**
- Cotton draw string pants may be worn if they meet all other criteria of dress code.

- Necklaces or wrist bands or jewelry of any sort that have spikes or other metal that may be dangerous are not allowed.
- Shirts of excessive length will not be allowed.

The administration retains the right to determine whether a garment is appropriate. If a student does not follow the dress code, parents will be called to bring clothes to the student. Students will be placed in ISI until proper clothes are received. Further incidents of dress code violation will result in the student being placed on the discipline ladder according to our policy and a parent will be contacted by administration.

After second placement in ISI the student will be subject to the discipline ladder for each infraction.

Parental Responsibility

97-37-13 **Weapons Possession** A parent may be guilty of a misdemeanor and fined up to \$1000 and/or up to 6 months in county jail for knowingly allowing a child (under 18) to have, own, or carry a concealed weapon.

37-11-53 **General Responsibility for Child's Acts** The district's discipline plan must be given to students and parents must sign a statement verifying notice of the plan. The plan must include statements regarding parental responsibility and penalties for failure to perform such parental duties, i.e. misdemeanor/fine up to \$3,500.00.

Damages A public school district is entitled to recover up to \$20,000 in damages, in addition to any other recovery, from the parents of a child (7-17) who maliciously and willfully damages or destroys district property.

Conference Attendance A parent shall be guilty of a misdemeanor and upon conviction fined up to \$250 for failure to attend a notified conference.

Emergency Plans

Safety plans are developed at each school site. Throughout the school year, all children are taught procedures and routines to respond to emergencies.

Tornado or Severe Weather

ONE (1) LONG RING OF BELL

A tornado watch means weather conditions are favorable for a tornado. A tornado warning means a tornado has been spotted. All students are to move into a school hall. While in the halls or classroom, the pupils should face an interior wall, with knees and elbows on the ground and hands over the back of their heads. (see illustration)



If students are between classes when an alert is sounded, they should report to the nearest hallway. Students will not be allowed to use the telephone during the emergency.

Hurricanes

The Long Beach School District will operate on a normal basis until a hurricane warning is issued and then the following steps will be taken: (A) Students will be dismissed from school immediately. (Local news media also will be notified.) (B) Students will be transported home by school buses. All personal items are to be taken home; however, textbooks are to be stored in individual lockers.

Fire, Explosion and Bomb Threat

THREE (3) SHORT RINGS OF BELL

In case of fire or bomb threat students will immediately be instructed to go to a designated area outside, away from the buildings. Short beeps over the intercom represent a fire alarm. Under the supervision of the teacher, the students are to proceed in an orderly yet rapid manner to the designated area. The classroom door is to be closed as the students exit the room. Students are to stay with the supervising teacher and should not go to any other part of the school. In case of an explosion, pupils will be directed out of the building to a safe place

Red Alert

Red Alert is a special situation in which students and teachers are notified to immediately seek shelter in the nearest classroom. After halls are cleared of all students, classrooms will be locked. No one is to leave the classroom until notified by the office. Students should understand that they need to get to ANY classroom immediately. During this time, all external/hall doors will be locked. **No external doors will be opened for anyone until the red alert is over. Parents cannot enter school buildings to check out students during a lock down.**

Emergency Evacuations

Some substances, when damaged or leaked, could force Emergency Evacuation procedures to be enacted. Cooperation must be solicited from all concerned. Each school plan has been discussed with local fire, police, and civil defense officials as well as local experts. Students are taught how to respond and what instructions to follow. Evacuation drills are conducted periodically with the students, staff, fire, police and civil defense officials.

- ✓ The building is secured with everyone inside. The heating/air-conditioning systems are turned off.
- ✓ Specific instructions from persons in charge of the situation will be communicated to the building principal through the police emergency network and/or the school district radio communication system. Such factors as wind direction, degree of urgency and danger, and whether or not there is time to wait for transportation will be evaluated.
- ✓ If notice to evacuate is received, the only assistance needed is with school personnel and the fire and police departments.
- ✓ Parents are asked to stay away from the campus and to stay off the school phone lines. The school cannot safely evacuate the students with additional people causing congestion and traffic problems. All staff members and students have been fully briefed on the school's specific evacuation plan. Parents are instructed to stay tuned to local news media for the most up-to-date information.
- ✓ We realize that parents would be most anxious about the welfare of their children. Therefore, unless circumstances mandate a change, the reassembly point will be at the school the student attends once the evacuation is complete at which time parents may phone to pick up their children.

Note: Plans and instructions are posted in classrooms.

GENERAL INFORMATION

Athletics

All seventh and eighth grade students may participate in inter-scholastic sports. Long Beach Schools abide by the rule imposed by the Mississippi High School Athletic Association. To be eligible for participation as a seventh grader, a student must be promoted from sixth grade; and for participation as an eighth grader a student must be promoted from seventh grade. A pupil must pass his/her grade level by achieving at least an overall average of 70 in the **core courses*** the previous year in order to be eligible to participate during the present year. The averages will be recalculated at the end of the first semester to determine eligibility for second semester.

***Core Courses- Math, Science, Social Studies, and Language Arts**

Extracurricular Activities

Students will also have the opportunity to participate in extracurricular activities such as Beta Club, Student Council, Annual Staff, Christians on Campus, Dance Team, and Interscholastic Sports for seventh and eighth grade students.

Morning Procedure

In the morning, before school, all 7th and 8th grade students will report to the gym. The Band Hall will not be opened before school. Students in the band will place their instruments on the stage before school.

Band Instruments

The school will not be held responsible for the personal instruments of students that are left in the band hall overnight or left unattended on campus.

SCHOOL NUTRITION PROGRAM **FOOD SERVICES**

The Long Beach School District participates in National School Lunch Program and School Breakfast Program, which **are supervised by federal and state guidelines for meals.**

Each student meal provides 1/3 of the daily nutritional requirement for students for a particular age group and is a very good value. The minimum serving portions are regulated by the federal guidelines and the minimum daily meal pattern is to include a meat or meat alternate, 2 servings of vegetables or fruit, bread and milk. According to nutritional standards, we serve whole grains, fresh fruits and vegetables daily, which are all Mississippi grown, when available. We do not offer fried foods and serve a variety of flavors of fat-free milk.

Students may purchase extra sale items only after a tray has been purchased. They may purchase extra meals, entrees, fruits and vegetables, milk, ice cream or snack items. All snack items sold are approved from the Office of Healthy Schools. A student who brings lunch from home is only allowed to purchase milk, ice cream, or water.

COSTS OF MEALS

Student Lunch	\$2.75	Student Breakfast	\$1.50
Reduced Lunch	\$.40	Reduced Breakfast	\$.30
Adult Lunch Cost	\$3.25	Adult Breakfast	\$1.85
Guest Lunch	\$3.50	Guest Breakfast	\$2.00
Extra Lunch	\$2.85	Extra Breakfast	\$1.85

The School Nutrition Office does not send out statements nor offer a payment plan for meals. Meals must be paid for at the time of service. The School Nutrition Office maintains the myschoolbucks.com website that offers a way for parents to charge meals to their credit or debit cards and monitor the child's meal account which can include a notice of a low balance to the e-mail account. All parents are requested to create an account on this website, which is their resource for all account information. It is set up one time and follows the child each year. Please adhere to this district policy so that you will not be called during the day to bring money or a meal for your child.

Checks and cash in payment for meals need to be sent in a sealed envelope with the child's name, date and amount enclosed.

APPLYING FOR FREE OR REDUCED MEALS

All applications for free or reduced meals will now be submitted on-line at the LBSD website through myschoolapps.com.

There are no paper applications for the Long Beach School District and no paper applications can be accepted from another district.

The on-line application can be accessed through the LBSD website by clicking on myschoolapps. Follow all prompts and then submit your information. You will be notified by letter or e-mail of the results of your application. The site is available July 1, 2016.

If your child is still registered in the district at the close of the 2015-2016 school year, your child will eat according to their meal status at the end of the year for the first 30 days of school. HOWEVER, a new application must be received and processed in the office of School Nutrition by the expiration date of **September 19, 2016**, or your child will be dropped from the program and will revert to full pay meal status.

There are no exceptions. This is a federal program and no benefits can be given to a child until the application is processed. A new application must be filled out every year within the district where the child is a student. If you are moving from another district and applied at that district, you must re-apply in this district as none of this information is transferred.

If you do not have access to the internet, you may use the computers available at the local public library or call the School Nutrition office at 228-864-1337 for assistance.

Parents must send money with their child for meals or a meal until their application for free meals has been approved by this district's school nutrition office.

FOOD ALLERGIES

For those students who have special needs, the cafeteria, in conjunction with the school nurse will work with the parents in managing allergies. **A doctor's request must be on file in the Child Nutrition office and must be made each year.** The monthly menu is posted on the LBSD website.

Please adhere to all above policies so that we may maintain the healthy environment that is so important for the well-being of each child.

Child Find

The Long Beach School District is participating in an ongoing state effort to locate, identify, and evaluate children from birth through 21 years of age who have physical, mental, communication, and/or emotional disabilities. The School District provides programs in the following areas: Developmentally Delayed, Educationally Disabled, Emotionally Disabled, Hearing Impaired, Language/Speech, Multiple Disabled, Physically Disabled, Specific Learning Disabilities, Visually Impaired, Autism, and Traumatic Brain Injury. Programs are also offered through cooperative agreements with neighboring districts.

Students are evaluated by qualified personnel in all areas related to the suspected disability. This information and testing results will be kept confidential. Records to other agencies will be provided in accordance with the Family Rights and Privacy Act and IDEA, Individuals with Disabilities Education Act. Parents have the right to inspect any information about their child and to challenge its accuracy. For further information, call Student Services at 864-8085.

English Language Learner Screening

During the initial registration process, the parent/guardian of an enrolling student completes a **Home Language Survey (HLS)**. After registration, the HLS is filed in the student's cumulative folder. If a HLS indicates a student's only language is English, placement protocol for the general population is followed. If any response on the HLS indicates that the student or an individual in the home uses a language other than English, additional assessment of language proficiency may be needed.

Emergency Restroom Procedure

If a student finds it absolutely necessary to use the restroom at any other time, he/she should secure written permission from the teacher. If a medical problem exists, the parent should notify the office. The only emergency restrooms to be used during the student's lunch period are the restrooms in the cafeteria. Students must get permission from a teacher or administrator to use the bathrooms in the cafeteria.

Asbestos

The Long Beach School District has asbestos containing materials present at several school locations. This asbestos material poses a controllable health risk. The Environmental Protection Agency conducted an audit of the Long Beach School System in April 1994. We are in compliance with all requirements as set forth by that agency. The maintenance staff has been trained to handle asbestos materials. Mr. Don Crawford, 863-5991, the district Asbestos Coordinator, will be able to answer any questions.

Fees

The state has allowed schools in Mississippi to charge fees at their discretion with permission from their respective school board; therefore, Long Beach Middle School will charge the following fees:

7th and 8th grade Band - \$5.00
7th and 8th grade Art- \$10.00 per semester/ \$20.00 year
Expressive Arts (Drama) - \$10.00
Science - \$10.00
ICT I and ICT II - \$10.00
Build A Bridge - \$25.00
Robotics - \$25.00
First Tech Challenge - \$25.00
First Lego League - \$25.00

Fees charged for workbooks depend on the actual cost of the book. Students are charged only for the actual cost and shipping. Those 7th and 8th grade students electing to take Choir will be required to purchase a choir uniform for performance.

Application for a hardship waiver for any fee may be made to the principal. Such waivers will be kept in the strictest of confidence.

Library

The library is open thirty minutes after school each day for student and teacher use. Books are checked out for two weeks. They may be renewed if they are needed for a longer period. Only two books at a time may be checked out to a student. In the event of projects, special permission may be obtained from the library to check out more books. A fine of five cents per school day is charged for overdue books. The borrower must pay for a lost or damaged book.

Lice (Pediculosis) Information

Current state law authorizes the school district to exclude children from school who have pediculosis (lice). The child will not be admitted back to school until he/ she is examined by the school nurse, principal, or the principal's designated school official with the following conditions:

1. When the parent/ guardian provides evidence of treatment, such as an empty container of the appropriate product with the label intact
2. A copy of the notification letter with a parent/ guardian signature to verify receipt
3. No live lice shall be visible on examination by school staff, i.e., school nurse, principal, or principal's designee. Nits may still be seen even in an adequately treated child. This is not evidence of continuing infestation if the child has been properly treated and no adult lice are present.
4. Important: A second treatment shall be completed within the seven to ten days following the first treatment: no sooner than seven days, no later than ten days. The parent/ guardian shall be required to furnish evidence of a second treatment.
5. Upon the third occurrence of infestation, state law mandates that school officials report the case to the Harrison County Health department.

Bed Bugs

Due to the ease of infestation in carpets and other materials widely used in schools, any student who has live bedbugs, *Cimex lectularius*, on their person or in their backpack shall be sent to the nurse and checked for bites and/or skin rashes. Parents will be notified. Students will not be allowed to attend school until proof of treatment is obtained.

Lost and Found

Lost books and equipment will be stored in the office in what is known as Lost and Found. At the end of each nine weeks period, unclaimed items will be given to charity. The school cannot guarantee the safe return of articles left in lost and found. Such return is often governed by the time lapses before claims are made and/or the honesty of claimants.

Medication

Long Beach Middle School will be sharing a nurse with Long Beach High School. Any and all medication must be dispensed by the school nurse **ONLY**. No student will be allowed to bring medication to and from school. Parents are responsible for dropping off and picking up any medications. Prescription medicine that is brought to the school by the parent **must** be in the original prescription bottle and **must** be properly labeled as prescribed by law or it will not be accepted. No medication will be administered to students without proper documentation from a physician. Students that need medication should not miss class time to take medicine, but should report to the nurse before school or during lunch time. A form will be sent home the first day of school that must be signed and returned in order for your child to be treated by the nurse.

Emergency standby medication will be administered to students with chronic asthma, diabetes, epilepsy, or violent allergy reactions and to students for hyperactivity, provided all cases are discussed individually with the principal and nurse; and verification is provided from a licensed physician stating the need for the medication to be kept at school. This must be provided prior to the parent bringing the medication to school. **NO STUDENT WILL BE ALLOWED TO BRING MEDICATION TO SCHOOL AND TAKE IT WITHOUT SUPERVISION.**

All approved medication must be kept in the nurse's office and it is the responsibility of the student taking the medication to keep up with his/her medication.

If a student has a medical condition which requires that they keep medicine with them at all times, then written verification from a doctor will be required before the student can bring the medicine to school.

Media Privacy

Long Beach Middle School and the Long Beach School District request your permission to use and publish pictures (videos or photographs) and writings of our child during the 2016-2017 school year. These pictures or writings will be used for public relations and information in newspapers, television, magazines, district website and social media, school yearbooks, etc. Failure to return will indicate permission is granted. The permission to publish form is at the back of the handbook for your viewing.

Name Privacy

Any parent not wishing their child's name or picture to appear in any school publication should submit in writing such a request to the principal no later than one week after the start of school.

Organizations/Clubs Student Council – Government

The Student Council at Long Beach Middle School consists of a president, vice-president, secretary, treasurer, reporter-historian, and representatives from each grade. These are chosen by secret ballot by the student body, and representatives from each grade are chosen by the faculty. The Student Council meetings are scheduled on one afternoon from 3:25 to 4:00 p.m. The election of representatives from 7th and 8th grade will take place in the spring of the year. The president, vice-president, and secretary must have served on Student Council for one year at LBMS, and will be elected by the student council representatives.

Clubs, Activities, and Organizations that is available to the student body:

Yearbook Staff, Beta Club, Character Council, Science Fair, Reading Fair, Spelling Bee, Mississippi Art Award, Author of the Month, Concert Choir, Solo Ensemble, Girls Chorus, Advanced Band, Beginner Band, Gulf Coast Honor Band, Valentine Beau and Sweetheart, and Christians on Campus.

Parent Pick-up After School and After School Events

Students should be picked up from school no later than 3:45 p.m. unless the student has an Office AHD on Monday or Thursday. IF a student has an office AHD they should be picked up no later than 5:00. It is expected that parents will arrange to pick-up students when ball games or other after school activities are over. Playing areas will be closed after participants have dressed. Parents are requested to pick-up students no later than **10 minutes** after the ending of the school activity. The approximate ending time of activity will be announced to the students. School supervision of the students will be provided for twenty (20) minutes after the ending of the event. If the student is not picked up within twenty minutes, the student will not be allowed to attend the next after school event. If this were to happen a second time, the student will not be allowed to attend any after school events for the remainder of the year. If a child has not been picked up within one hour after an event, Long Beach Police Department will be called to take child on the basis of abandonment. Campus hours are 7:30 a.m. until 4:00 p.m. It is only during these times the students are supervised unless a club activity is scheduled at which the sponsor is supervising the group.

Protecting P.E. Equipment and Valuables

The Physical Education Department will furnish a basket for students' P.E. equipment. All reasonable precautions will be made to safeguard the basket, but the ultimate responsibility for the protection of its contents is that of the student. The school and coaches cannot be held responsible. A student may take home his P.E. equipment each day. Although valuables and money should not be brought to school, there is a procedure for storing such valuables with the P.E. teacher. Students are advised to follow such procedure after seeking details from the teacher.

School Pictures

Students are offered the opportunity to take school pictures. It is required that every student take a picture in the Fall, however, they DO NOT have to purchase the pictures. Price of pictures is advertised in advance. A percentage of the cost of pictures is returned to the school district.

Soft Drink Machines

Students will be allowed to purchase drinks at a designated time. Drinks will not be bought during lunch period. Violations of this will result in forfeiture of the drink and possible referral to the office. Machines are turned off from 6:30 - 8:00 AM and from 9:45 AM - 1:00 PM.

State and District Tests

The School District shall maintain the program of standardized testing required by the State Board of Education, the Division of Accreditation, and the Mississippi Department of Education Bureau of Assessment and Compliance and shall administer other standardized tests to students in grades K-12 as the Board of Trustees, Superintendent of Schools, and the staff judge to be necessary and /or desirable.

Textbooks

Section 37-7-301 of the Mississippi Code of 1972 states: As a part of their duties, the local district school boards may require that parents/guardians be responsible for the textbooks and for the compensation to the school district for textbooks that are not returned to the proper schools upon the withdrawal of their dependent child. If a textbook is lost or not returned by any student who drops out of the public school district, the parent/legal guardian shall also compensate the school district for the fair market value of the textbooks.

Students are responsible for all textbooks assigned to them each year. Textbooks are expected to last (5) years. The condition of the book is checked at the beginning of the school year and checked again at the close of the session. Students are held responsible for any damages to textbooks while in their possession. Mississippi law requires that schools collect for damages and/or loss of textbooks. **Textbooks not returned or replaced at fair market value will result in legal action being pursued through the local law enforcement agency. Final report cards will not be issued and books will not be issued for the following year until all fines have been cleared and all textbooks and library books returned.**

Damages and Fair Market Value of textbooks are assessed according to the following guide:

New Books.....	100% of purchase price
1 year old.....	80% of purchase price
2 years old.....	60% of purchase price
3 years old	40% of purchase price
4 years old	20% of purchase price
Minimum fee for non-returned textbooks older than 4 years is	\$10.00
Rebinding fee	\$12.00

Other fines on damages can be assessed by the teacher when the textbook is returned.

Possession or Use of Tobacco and Smoking Devices

Long Beach School District is designated as a tobacco free zone. This includes cigarettes, cigars, pipes, smokeless tobaccos and electronic smoking devices (regardless if they are nicotine-free). (MS code § 97-32-25 thru 29). Students using or in the possession of any of the above items will be issued citations by the Long Beach Police Department and will be punished in accordance with the school discipline ladder.

Definition: Electronic smoking device - means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, or pipe.

Use of Telephone

Students will not be allowed to use the office telephone except in the case of an emergency. **Forgetting items needed at school does not constitute an emergency.** The office will not interrupt class time to call a student to the office to pick up a lunch. Teachers will give 24 hours' notice for any after school activity, after school detention, or club meeting. Therefore, phone calls will not be allowed to notify parents of these activities. Due to the number of students at LBMS, messages cannot be delivered to students on a daily basis. We do understand that emergencies can arise and we will cooperate in these situations. However, occurrences of this nature should be infrequent and kept to a minimum.

Visitors on Campus

Because safety is of paramount concern at LBMS and our commitment to time on task for our students, student visitors are not allowed on campus. All authorized visitors should secure a visitor's pass from the office upon arriving on campus.



Especially for Parents

- Some students lead parents to believe they are attending school for the day, but fail to report to school. Parents should call the school, 864-3370, if they have questions concerning a child's attendance.
- If a student is sent to the office with a written report of misbehavior from the teacher, the teacher's report is accepted unless there are unusual circumstances.
- The responsibility for enrolling a student and being aware of his/her daily attendance or failure to attend rests with the student and his/her parents.
- Students are not allowed to bring visitors to school.
- If a medical concern exists, even temporarily, contact the office. A doctor's note may be sent to the office to verify medical concerns. Special permission will be arranged for the student to visit the restroom more frequently.
- Parental conferences are welcomed. If you have a special problem, we urge you to call the office or guidance office.
- Parents are notified of suspension by telephone or by letter. If a parent is not contacted by telephone, a letter with the information is given to the student. On occasion a student is suspended immediately if it is considered in the general welfare for the student, other students, or school personnel.
- Only for legitimate reasons should a student check out.
- Progress reports (mid-nine weeks) and report cards will be sent out each nine weeks. Parents need to contact the school office if the student has not brought report cards or progress reports home on assigned dates. Parents need to sign progress reports and report cards and have the child return them to their teacher.
- If special mental or physical problems exist which would affect the educational well-being of the student or any of the consequence procedures that might be administered to the student, the school Principal should be notified in writing, each school year
- Students are allowed to use the school's telephone for illness and emergencies only. Forgetting items needed at school, such as projects, homework, books, or lunch money or failure to notify parents because of an after school activity does not constitute an emergency.
- Parents must complete emergency forms issued at the beginning of the school year. Additions or changes to the list must be made in person by a parent. Older brothers and sisters enrolled in the senior high are considered authorized, but their names must be listed on the form sent home at the beginning of the school year.
- Be sure that your child has his/her lunch money before leaving home. Cafeteria regulations do not allow students to charge lunches. The school office does not have money to lend to students.
- Please discourage your child from wearing expensive and dangling jewelry or bring valuables to school. Students are not allowed to bring toys, games, CD players, cell phones, pagers, or any electronic equipment to school. The school is not responsible for items brought to school by your child.
- Long Beach Middle School grounds, classrooms, and buses are subject to unannounced police searches. Drug dogs are regularly on campus.
- The Long Beach School Board has regularly scheduled meetings on the second and fourth Tuesday of each month at the School District Central Office. Further information is available from Central Office 228-864-1146.

Long Beach School District Acceptable Use Computer Network Policy

Internet:

Long Beach School District is pleased to offer to its students, faculty, and staff access to the Internet and the District computers in accordance with the terms and conditions of this policy. The Internet is an electronic highway connecting hundreds of thousands of computers and millions of individual users globally. This computer technology will help propel our schools through the communication age by allowing students and staff to access and to use the many resources that are available to them.

Overview

The smooth operation of the network relies upon the proper conduct of the users who must adhere to strict guidelines. To this end, Congress has passed and President signed into law, the Children's Internet Protection Act (CIPA). The Long Beach School District is in compliance with CIPA.

CIPA requires that schools receiving certain federal funds, including E-Rate discounts and Title III of the Elementary and Secondary Education Act, put into place Internet Safety policies. These Internet safety policies must include a technology protection measure for blocking access to "visual depictions" of obscene material, child pornography, and material that is "harmful to minors" when minors are accessing the computer. CIPA also requires that the Internet safety policy include monitoring of all online activities of minors. Additionally, the policy must address all of the following: (a) access by minors to inappropriate matter on the Internet and World Wide Web, (b) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications, (c) unauthorized access, including so-called "hacking", and other unlawful activities by minors online, (d) unauthorized disclosure, use, and dissemination of personal information regarding minors; and (e) measures designed to restrict minors' access to materials harmful to minors. Recognizing that no filtering solution can be 100% effective, it is understood that all technology protection measures do not and will not work perfectly. In complying with CIPA, schools are expected to engage in a "good faith effort" to abide by the requirements of CIPA.

CIPA does not create a private right to action, meaning that the discovery of objectionable material on a computer cannot result in a lawsuit complaining that a school violated CIPA.

In compliance with CIPA 2008 updates, all students (K-12) will be educated about appropriate online behavior, including interacting with other individuals on social networking websites, in chat rooms and in cyberbullying awareness and response. When using the Internet, all students will be closely monitored to prevent students from accidentally or otherwise accessing inappropriate material.

The signature(s) at the end of this document is (are) legally binding and indicates the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

Internet Terms and Conditions of Use

Personal Safety

1. User agrees not to disclose, use, disseminate or divulge personal and/or private information about himself/herself, minors or any others. This includes individually identifiable information that is collected online, on a computer or portable storage device. Such information includes, but is not limited to: name, home address, telephone number, email address, social security numbers, credit card information, hobbies, interests, etc.
2. User will immediately report to Long Beach School District authorities any attempt by other Internet users to engage in inappropriate conversations or personal contact.

Illegal Activity

1. User agrees not to access, transmit or retransmit any material(s) in furtherance of any illegal act or conspiracy to commit any illegal act in violation of United States, Mississippi, local government, or Long Beach School District laws, policies or regulations.
2. User agrees not to access, transmit, or retransmit copyrighted materials (including plagiarism), threatening, harassing, bullying (cyberbullying) or obscene material, pornographic material, or material protected by trade secret, and/or any other material that is inappropriate to minors.
3. User agrees not to access, transmit, or retransmit any material that promotes violence or the destruction of persons or property by devices including, but not limited to, the use of firearms, explosives, fireworks, smoke bombs, incendiary devices, or other similar materials.
4. User agrees not to use the network for any illegal activity including, but not limited to, unauthorized access including hacking.
5. User agrees not to access, transmit, or retransmit language that may be considered offensive, defamatory, or abusive.
6. User agrees not to access, transmit, or retransmit information that could cause danger or disruption or engage in personal attacks, including prejudicial or discriminatory attacks.
7. User agrees not to access, transmit or retransmit information that harasses another person, bullies another person, or causes distress to another person.

System Resource Limits

1. User agrees to use the Long Beach School District network system and computers for educational and career development activities consistent with the educational objectives of Long Beach School District.
2. User agrees not to download any programs, games, freeware, movies, software, music, videos, etc.
3. User agrees not to download any attachments in email that has the potential to spread a virus, such as .vbs, .vbe, or .exe files.
4. User agrees not to post chain letters or engage in "spamming" (that is, sending an annoying or unnecessary message to large numbers of people).
5. User agrees NOT to access any chatting, blogging, instant messaging or social networking sites, such as, but not limited to, Myspace, Facebook, etc. User also agrees not to access or use any site that could potentially bypass the District's technology protection measures.

6. User agrees to immediately notify his/her teacher or other school administrator should user access inappropriate information. This will assist protecting user against a claim of intentional violation of this policy.

User Rights

1. The Internet is considered a limited forum, similar to a school newspaper, and therefore Long Beach School District may restrict user's right to free speech for valid educational reasons. Long Beach School District will not restrict user's right to free speech on the basis of disagreement with the opinions expressed by user.
2. User shall have the responsibility to use computer resources for academic purposes only. Therefore, as mandated by CIPA, filtering will be utilized on all computers accessing the Internet. The only exception will be for academic research by a staff member with the approval of school administration.
3. All users of the district's network should assume that files stored on the district's servers and/or computers to be in the public domain, not as personal files for private purposes.
4. User should not expect files stored on network capable devices to remain private. Authorized staff will periodically inspect folders and logs of network usage. Routine review and maintenance of the system may indicate that user has violated this policy, school codes, municipal law, state law or federal law. Parents of minor users shall have the right to inspect the contents of user's files.
5. Be polite. Do not be abusive or be "bullying" in your messages to others.
6. Long Beach School District will fully cooperate with local, state and/or federal officials in any investigation related to illegal activities conducted through the user's Internet account.

Security

1. User agrees not to attempt to access any websites or software on a computer that is not directly related to their classroom assignment or work assignment.
2. All users must use their own login and password. No user is allowed to use another user's login. NEVER TELL ANYONE YOUR PASSWORD.
3. Users may be monitored while on district computers through tracking software.
4. Any diskette, CD, DVD, flash drive or portable storage device content to be used in or on a computer and/or the network, shall be approved by the proper authority, such as teacher, supervisor, principal, superintendent, etc.
5. User agrees not to browse and/or scan through other user's files on a hard drive, network, portable storage device, or use any other method of viewing files.
6. Student users agree not to send mass-mails.
7. User agrees not to change any computer settings, including, but not limited to, the display settings.
8. Users may not, at any time, or for any reason, possess a copy of the system password file, or any portion thereof. Attempts to log in as any other user or as a system administrator will result in severe disciplinary action and cancellation of user privileges.
9. Unauthorized computer systems will be denied access to the network.

10. User agrees not to download unauthorized files to portable storage devices, such as movies, music, videos, sporting events, etc.
11. User agrees not to purchase goods or services via the Internet, unless the purchase or service is for District purposes only and the District has an established Internet account with the company.
12. User agrees not to respond to unsolicited online contact.
13. Cracking, hacking, or otherwise breaking into accounts that users do not have full authorized access to, on this system or any other, possessing and/or running encryption/decryption/cracking/security analysis scripts or binaries, and/or other tools used to expedite the process of information on this network will not be permitted.
14. User agrees not to insert, use, or attach non-approved computers, communication and/or technology devices into the District's network.
15. User agrees not to download or install any software which requires making a file, without approval from the Technology Department. All software installed on district computers must be performed by the Technology Department after the proper licenses or authorizations for use have been acquired and verified.
16. All network capable devices used on the LBSD network and/or on District property must abide by this Acceptable Use Computer Network Policy.

Liability –

The school district will not be liable for:

1. Information stored on school district diskette, CD, DVD, portable storage devices, hard drives or servers.
2. Information retrieved through school district computers, network, or online resources.
3. Personal property used to access school district computers, networks or online resources.
4. Unauthorized financial obligations resulting from use of school district resources and accounts to access the Internet.

Vandalism will result in cancellation of privileges and disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user or other networks connected with the Long Beach School District. This includes, but is not limited to, the uploading or creations of computer viruses. Vandalism also includes damage to any District hardware.

Violations of Acceptable Use Computer Network Policy

Violation of this Acceptable Use Computer Network Policy may result in the denial, suspension or cancellation of the user's privileges, as well as other disciplinary and/or legal action deemed appropriate and imposed by the school administration, district administration and/or local, state or federal law enforcement officials. Other actions not specified above may include but are not limited to monetary restitution, school suspension or expulsion, detention or any other actions deemed appropriate by the administrative authorities.

At the discretion of the Long Beach School District, law enforcement authorities may be involved and any violations of state and/or federal law may result in criminal or civil prosecution.

It may seem as though these policies could be easily broken and that the user would not get caught violating the terms of this policy. This is not true. Electronic footprints are left behind on a machine each time it is used, and the potential for apprehension always exists.

Long Beach School District Acceptable Use Computer Network Policy Contract

******After you have read and signed all areas where indicated, it is essential that this be returned to school immediately in order that your child be able to benefit from all areas of the curriculum.**

Individual schools within the district may create additional guidelines and procedures consistent with this policy. Such guidelines and procedures will be appropriate for the electronic information resources being used and the students served at the school.

Users: Students, Staff, Substitutes, Community Users:

School _____ Grade _____ Homeroom Teacher _____

User Printed Full Name _____ I accept and agree to abide by the Long Beach School District Acceptable Use Computer Network Policy.

I release the Long Beach School System and all other organizations related to the Long Beach School District Internet connection from any liability or damages that may result from the use of the Internet connection. In addition, I will accept full responsibility and liability for the results of my actions with regards to the use of the Internet. I release the school and related organizations from any liability relating to consequences resulting from use of the Internet.

Signed: _____ Date: _____
(User Signature)

Parent Printed Full Name _____ I, the parent/guardian of the above, give permission for my son/daughter to use the Internet services provided by the Long Beach School District, and agree to accept all financial and legal liabilities which may result from my son/daughter's use of the Long Beach School District 's computers and Internet connection.

Signed: _____ Date: _____
(Parent/Guardian Signature)

Acceptable Use Policy for Mobile Devices

Long Beach School District recognizes that mobile phones and digital devices are now an integral part of our student's culture and way of life and can have considerable value, particularly in relation to individual safety. It is also recognized that such technology will play a significant part in the education of the 21st century student, but, this use should follow agreed rules and guidelines to prevent classroom disruption, student misuse and teacher difficulties.

1. Potential Disadvantages

Parents should be aware of and accept the potential disadvantages of mobile devices being allowed at school.

- 1.1 Mobile devices may be damaged, lost or stolen.
- 1.2 Students can be bullied by text messaging or other means.
- 1.3 Mobile devices can be used to access, store and communicate inappropriate material.
- 1.4 They can disrupt the learning environment.
- 1.5 Students with mobile devices that have Internet access plans have the capability of accessing an unfiltered Internet.
- 1.6 Camera functions can lead to child protection and data protection issues with regard to inappropriate capture, use or distribution of images.
- 1.7 In some instances data or usage fees on mobile devices may increase.

In an effort to prevent the disadvantages and to provide a safe learning environment for the student, the Long Beach School District has developed and will enforce the following Acceptable Use Policy for Mobile Devices (AUPMD). Parent should read the policy and discuss it with their child prior to allowing them to bring a mobile device to school.

2. General Conditions for Mobile Device Use

- 2.1 The term mobile device in this policy denotes mobile phones, laptops, iPod touches, tablets such as the iPad or Android OS device or any similar mobile device that can access the Long Beach School District's network.
- 2.2 Students, their parents or guardians must read and sign the Acceptable Use Policy for Mobile Devices before students are given permission to bring mobile devices to school.
- 2.3 Use of a mobile device must adhere to the District's AUPMD.
- 2.4 The AUPMD also applies to students during school excursions, camps and extra-curricular activities.
- 2.5 Parents are reminded that in cases of emergency, the campus office remains a vital and appropriate point of contact and can ensure your child is reached quickly and assisted in any appropriate way.
- 2.6 File Storage on the network or Internet dropbox from personal mobile devices is limited to school work only. Anything not directly related to school work can be removed by the Technology Director or school official.

3. Responsibility of Students and Parents

- 3.1 It is the responsibility of students who bring mobile devices to school to abide by the guidelines outlined in this document. Failure to follow these guidelines may subject the student to the District's Code of Conduct or loss of use of the device.
- 3.2 The decision to provide a mobile device to their children should be made by parents or guardians and they should be aware if their child takes a device to school.
- 3.3 Permission to have a mobile device at school while under the school's supervision is contingent on parent/guardian permission in the form of a signed copy of this policy. Parents/guardians may revoke approval at any time.
- 3.4 In case of illness, students should follow the proper campus procedure for contacting parents and checking out of school through the office. Failure to do so may result in the action being subjected to the Student Code of Conduct.
- 3.5 In the event a mobile device is brought to school without a signed agreement by the parent, the student by the fact of bringing the device onto a campus implies agreement to accept the rules governing mobile devices.
- 3.6 Responsibility for the mobile device rests with the student and the District accepts no financial responsibility for damage, loss or theft. The student should keep the mobile device secure and locked away in their locker/bag when not in use. They should not leave it in any open area unattended.
- 3.7 All costs for data plans and fees associated with mobile devices are the responsibility of the student.

4. Acceptable Use of Mobile Devices

- 4.1 Specific acceptable use of a mobile device will be determined by each campus. These policies will be stated in the campus' Student Handbook.
- 4.2 Each teacher has the right to allow or disallow the use of mobile devices that support student achievement during instructional time as appropriate. Each teacher has the right to determine whether mobile devices must be stored out of sight or placed on the student's desk in plain sight when not used for instructional purposes.
- 4.3 Mobile devices with Internet access capabilities will access the Internet only through the school's filtered network while on school property during school hours.
- 4.4 Mobile devices should not be used in any manner or place that is disruptive to the normal routine of the class/school.
- 4.5 While on school premises during school hours, cell phones should be turned off when not in use.

5. Unacceptable Use of Mobile Devices

- 5.1 Any use of a mobile device that interferes with or disrupts the normal procedures of the school or classroom is prohibited. This prohibition extends to activities that occur off school property and outside of school hours if the result of that activity causes a substantial disruption to the educational environment.
- 5.2 Unless express permission is granted, mobile phones should not be used to make calls, send text messages, surf the Internet, take photos or use any other application during school lessons and other educational activities, such as assemblies.
- 5.3 Using mobile phones or devices to bully and threaten other students is unacceptable and will not be tolerated.
- 5.4 Pictures and videos must not be taken of students, teachers or other individuals without their permission. No pictures or video that may denigrate and/or humiliate another student or that constitutes "sexting" or that are lewd may be taken. Pictures or videos of another student, teachers or other individuals may not be uploaded to the Internet or other public venue without their permission
- 5.5 The use of vulgar, derogatory, or obscene language while using a mobile device will not be allowed and will face disciplinary action as sanctioned by the Principal or Student Code of Conduct.
- 5.6 Mobile devices are not to be taken into restroom areas and used in a manner that does not comply with the AUPMD.
- 5.7 Students with repeated infractions of the AUPMD may face increased disciplinary actions in accordance with the campus Student Code of Conduct, including loss of mobile device privileges.
- 5.8 Any student/s caught using a mobile device to cheat in exams or assessments will face disciplinary action as sanctioned by the Principal or Student Code of Conduct.
- 5.9 Any use of the mobile device that is deemed a criminal offense, will be dealt with as such by the District.

6. District's Responsibilities

- 6.1 The District will provide a safe, filtered network according to the Children's Internet Protection Act and make a best effort attempt to ensure all students will access the Internet through this network.
- 6.2 The District will monitor all activity, either Internet access or intranet access
- 6.3 The District will make determinations on whether specific uses of the mobile device are consistent with the District's AUPMD.
- 6.4 The Superintendent or the designee will deem what is appropriate for use of mobile devices on district property or on the district's wireless network.
- 6.5 If the District has reasonable cause to believe the student has violated the AUPMD, a student's mobile device may be searched by authorized personnel.
- 6.6 The District may remove the user's access to the network and suspend the right to use the personal mobile device on district property if it is determined that the user is engaged in unauthorized or illegal activity or is violating the AUPMD. Violation of the AUPMD may result in disciplinary action in coordination with the campus Student Code of Conduct.
- 6.7 The District assumes no liability or responsibility for students that misuse mobile devices while on school property
- 6.8 The District will educate students in identifying, promoting, and encouraging best practices or Internet safety

Student Name / Signature _____ Date _____

Parent Name / Signature _____ Date _____

Substance Abuse Testing

All students shall be subject to drug and alcohol testing to the extent and in the manner provided in this policy. Students who wish to participate in extracurricular activities, co-curricular activities or who seek a privilege for which a school permit is required (i.e. operating a motor vehicle on campus) may not illegally use or consume alcohol, tobacco products, mood altering substances or drugs at any time including school hours and non-school hours, school days and non-school days, twelve months a year. If the school administration determines that the student who is participating in an activity or enjoys a privilege stated above, or seeks to participate in any activity or privilege stated above, is engaged in the illegal use of alcohol, tobacco, or drugs, the student may be subject to consequences in accordance with the Long Beach School District Policy JCDAB. Prior to making this determination and imposing any exclusionary consequence, the administration will give the student the right to explain his or her conduct.

(<http://longbeach.msbapolicy.org/> Policy JCDAB)

PLEASE NOTE

To be eligible to participate in activities and privileges (including parking), one of these forms must be completed and returned to the principal's office.

Parent/Guardian: Please complete **ONE** of the following three forms concerning the LBSD Substance Abuse Testing Policy. Consent Form 1 provides students with the opportunity to pledge to be free of alcohol, tobacco and illegal substances at all times. If students do not wish to make that pledge, they may sign Consent Form 2 acknowledging the terms and conditions of the LBSD drug testing policy. If students do not participate in any activity / privilege, parents may use Consent Form 3 to enroll their child in the Substance Abuse Testing Program.

- **Consent Form 1: This form includes a pledge to remain free of alcohol, tobacco and illegal substances at all times. OR**
- **Consent Form 2: This form is an acknowledgement that I have read and understand the conditions of the LBSD drug testing policy. OR**
- **Consent Form 3: If your child does not participate in a school activity or enjoy a privilege covered by the substance abuse testing policy, you may request that he/she be included in the random drug testing policy by completing the form below and returning it to the principal's office.**

.....

Consent Form 1

Long Beach School District Participant's Pledge and Policy Consent/Release Form

As a participant in Extracurricular Activities, Co-curricular activities or the recipient of a privilege for which a permit is required (i.e. operating a motor vehicle on campus), **I pledge to remain free of alcohol, tobacco and illegal substances at all times.** I understand that violation of the Long Beach School District Substance Abuse Testing Policy might result in my exclusion from extracurricular activities, co-curricular activities and privileges as determined by the administration of my school. I agree to submit to alcohol, tobacco and drug testing at any time as a condition for my initial or continued participation in the above stated privileges and activities. I authorize the testing agency, laboratory, or medical provider to release test results to the Long Beach School District and its Medical Review Officer. I authorize the Medical Review Officer to release final test results to the designated Long Beach School District official.

Student Signature _____ Date _____

Student Printed Name _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Printed Name _____

Witness Signature _____ Date _____

Consent Form 2

Long Beach School District Policy Consent/Release Form

As a participant in Extracurricular Activities, Co-curricular activities or the recipient of a privilege for which a permit is required (i.e. operating a motor vehicle on campus), I acknowledge having read and understand the conditions of the Long Beach School District Substance Abuse Testing Policy and understand that a violation of that policy might result in my exclusion from extracurricular activities, co-curricular activities and privileges as determined by the administration of my school. I agree to submit to alcohol, tobacco and drug testing at any time as a condition for my initial or continued participation in the above stated privileges and activities. I authorize the testing agency, laboratory, or medical provider to release test results to the Long Beach School District and its Medical Review Officer. I authorize the Medical Review Officer to release final test results to the designated Long Beach School District official.

Student Signature _____ Date _____

Student Printed Name _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Printed Name _____

Witness Signature _____ Date _____

.....

Consent Form 3

Long Beach School District Policy Consent/Student Release Form

As a student and non-participant in extracurricular activities, co-curricular activities nor the recipient of a privilege for which a permit is required in the Long Beach School District, I acknowledge having read and understand the conditions of the Long Beach School District Substance Abuse Testing Policy and understand that a violation of that policy might result in my exclusion from extracurricular activities, co-curricular activities and privileges as determined by the administration of my school. I agree to submit to alcohol, tobacco and drug testing at any time as a condition for my initial or continued participation in the above stated privileges and activities. I authorize the testing agency, laboratory, or medical provider to release test results to the Long Beach School District and its Medical Review Officer. I authorize the Medical Review Officer to release final test results to the designated Long Beach School District official.

Student Signature _____ Date _____

Student Printed Name _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Printed Name _____

Witness Signature _____ Date _____

Student Name: _____

Homeroom Teacher: _____

Handbook Acknowledgement Form

I, _____, the legal parent/guardian of _____,
(Please Print) (Please Print)

a student at Long Beach Middle School (LBMS), declare that I am aware that the 2016-2017 Parent/Student handbook is available online and that a hard copy may be obtained from the school office on an as needed basis. I have read the LBMS Handbook, and that I have/or will discuss it fully with my child. I fully understand that the contents of this Handbook are policy set down by the Long Beach Board of Trustees that exists to provide the best quality of education for the boys and girls of the district.

Parent/Guardian Signature _____

Date: _____



I, _____, (Please Print) a student at Long Beach Middle School, do hereby declare that I understand the provisions of the Parent/Student/School Handbook/Code of Conduct, and that I will comply with the provisions of the district Handbook and Code of Conduct.

Student Signature _____

Date _____

Student Name: _____

Homeroom Teacher: _____

Permission to Publish Student Pictures and Writings

Long Beach School District requests your permission to use and publish pictures (videos or photographs) and writings of your child during the 2016-2017 school year. These pictures or writings will be used for public relations and information in newspapers, newsletters, district website and social media, television, magazines, school yearbooks, etc. **Failure to return this form will indicate permission is granted.**

Please indicate permission status and sign below. Thank you.

_____ My child's picture or writings may be published during the 2016-2017 school year.

_____ My child's picture or writings may be published **ONLY** in the 2016-2017 school yearbook.

_____ My child's picture or writings may **NOT** be published during the 2016-2017 school year.

Parent's Signature _____ Date _____

The School Health Clinic

2013 Mississippi Code Title 41 - PUBLIC HEALTH Chapter 79 - HEALTH PROBLEMS OF SCHOOL CHILDREN SCHOOL NURSE INTERVENTION PROGRAM

Universal Citation: MS Code § 41-79-1 (2013)

The Legislature finds that health problems often are not prevented or detected in early stages because so many of the state's children are not in a health-care system. A school nurse can provide the preventive health services needed to facilitate the student's optimal physical, mental, emotional and social growth and development, as well as to help prevent serious health problems which would be more difficult and costly to address later.

In keeping with the MS Public Health Code, Long Beach provides Registered Nurses at each of the schools. Their purpose is to:

- Promote and support school attendance
- Provide medical care for sick and injured students and staff
- Provide daily medical care for special needs students and staff
- Promote health and wellness for our students, staff, and community

NOTICE

The school nurse's office is not a primary care facility.

The nurse by law is not allowed to make a diagnosis, prescribe treatment, or administer medication without a Doctor's order. First aid and medical care provided by the school nurse are primarily for illnesses or injuries that occur during the school day.

Notify your school nurse immediately if your child has a special health concern.

Long Beach School District

Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Long Beach School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Long Beach School District may disclose appropriately designated "directory information" with District procedures. The primary purpose of directory information is to allow the Long Beach School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for football, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEA) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Long Beach School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by two weeks from start of school. Long Beach School District has designated the following information as directory information:

- Student's name
- Phone Number
- Address
- Grade level
- Date and place of birth
- Enrollment status
- Most recent previous school attended
- Electronic mail address
- Honors and awards received
- Dates of attendance
- Photographs
- Weight and height of members of athletic teams
- Participation in officially recognized activities and sports

Long Beach School District



Guidance Department

Dear Parents,

Throughout the 2016-2017 school year, the Long Beach School District Guidance Department, along with the assistance of classroom teachers, will focus our classroom guidance lessons on various topics to help your child to become better equipped at handling challenging situations. The lessons will be based on each school's Positive Behavior Intervention Support (PBIS) behavior expectations. The topics will include, but are not limited to, issues covering respect, study skills, bullying, healthy choices, and suicide prevention.

We firmly believe that a successful student is one that has been not only been educated in the subject areas of reading, writing, and arithmetic, but also in the area of how to be mentally healthy and emotionally prepared to handle any challenge that life presents. Throughout the year we will also be offering parenting workshops/seminars on topics that affect our students. We encourage you to be an active participant of these workshops and take advantage of the information that will be offered.

As always, we are here to help in any way we can. In addition to our school guidance counselors, a district wide licensed certified social worker is available to provide individual and group therapy. If a crisis situation arises involving your child, school law permits counselors to act on a student's behalf without consent. If a teacher, administrator, or counselor refers your child for regular counseling services, you will be contacted prior to any counseling.

If you have any questions at all, please do not hesitate to contact your child's school counselor. Thank you for allowing us the opportunity to serve your child!

Sincerely,
Long Beach School District Guidance Department

Long Beach School District Counselors

Reeves Elementary School	Jessica Donald	864-9764
Quarles Elementary School	Rebecca Pacher	864-3946
Harper McCaughan Elementary	Amanda Desnoyers	863-0478
	Victoria Magers	863-0478
Long Beach Middle School	Lisa Starita	864-9737
Long Beach High School	Marsha Bishop	864-4496
	Rachel Lacy	864-4496
	Hasani Mhooon	864-4496
Long Beach School District Social Worker	Michelle Eleuterius	864-9737
		864-4496

UNSAFE SCHOOL CHOICE OPTION

As required by No Child Left Behind, below is a copy of the Long Beach School District Unsafe School Choice Option policy. (No schools in the Long Beach School District have been identified as unsafe schools.)

UNSAFE SCHOOL CHOICE OPTION

Revised 2-11-14

JGFA

This policy addresses Certification of Compliance with Unsafe School Choice Option Requirements as required in the Consolidated Plan for No Child Left Behind.

The following definitions apply to this policy:

1. A “persistently dangerous school” is a public school other than a charter school in which the conditions during the past two (2) school years continually exposed its students to injury from violent criminal offenses and it is:
 - a. an elementary, middle or secondary public school in which a total of 20 or more violent criminal offenses were committed per 1,000 students (2.0 or more per 100 students) in two (2) consecutive school years; or
 - b. an elementary, middle or secondary public alternative school in which a total of 75 or more violent criminal offenses were committed per 1,000 (7.5 or more per 100 students) in two (2) consecutive school years; and
2. “Violent criminal offenses” are the following crimes reported in the Mississippi Student Information System:
 - a. **Simple or Aggravated Assault** as defined in Section 97-3-7 of the Mississippi Code Annotated 1972, as amended,
 - b. **Homicide** as defined in Sections 97-3-19, 97-3-27, 97-3-29, 97-3-31, 97-3-35, 97-3-37, and 97-3-47 of the Mississippi Code Annotated 1972, as amended,
 - c. **Kidnapping** as defined in Section 97-3-53 of the Mississippi Code Annotated 1972, as amended,
 - d. **Rape** as defined in Sections 97-3-65 and 97-3-71 of the Mississippi Code Annotated 1972, as amended,
 - e. **Robbery** as defined in Sections 97-3-73, 97-3-77 and 97-3-79 of the Mississippi Code Annotated 1972, as amended,
 - f. **Sexual Battery** as defined in Section 97-3-95 of the Mississippi Code Annotated 1972, as amended,
 - g. **Mayhem** as defined in Section 97-3-59 of the Mississippi Code Annotated 1972, as amended,
 - h. **Poisoning** as defined in Section 97-3-61 of the Mississippi Code Annotated 1972, as amended,
 - i. **Extortion** as defined in Section 97-3-82 of the Mississippi Code Annotated 1972, as amended,

- j. **Stalking** as defined in Section 97-3-107 of the Mississippi Code Annotated 1972, as amended, and
- k. **Seizure and Forfeiture of Firearms** as defined in Section 97-3-110 of the Mississippi Code Annotated 1972, as amended.

Whenever the Mississippi Department of Education (MDE) has information that a school meets the criteria described above, MDE shall provide the local board of education the opportunity to report on conditions in the school. After consideration of that report and consultation with a representative sample of local educational agencies, the MDE shall determine whether the school is a persistently dangerous school. Once a school has been designated a persistently dangerous school, it retains that designation for at least one (1) school year.

In the event a school in this school district is identified by the MDE as persistently dangerous, the district will provide notification to parents of all students attending the school identified as persistently dangerous of this determination. The notice will:

1. be in writing, provided within ten (10) school days from the time of the district becoming aware that the school has been identified by MDE as persistently dangerous;
2. offer students the opportunity to transfer to a safe public school, within the Long Beach School District, 14 calendar days prior to the opening of school;
 - a. The receiving school will be determined by the school district;
 - b. Transfers are limited to another Long Beach Public School and depend on space available;
 - c. Transportation by the district may be provided but is not required;
 - d. Transfer will remain in effect as long as the original school is identified as persistently dangerous. The transfer may be temporary or permanent at the discretion of the school district.
3. indicate that a corrective plan will be developed and placed on file for public review;
4. indicate that the plan will be implemented in a timely manner.

If this school district cannot offer instruction at the student's grade level in any other school in the district, any student who is a victim of a violent criminal offense committed against him or her while he or she was in or on the grounds of the public school that he or she attends shall be allowed to request a transfer to attend a school in another district which is not designated a persistently dangerous school provided the student requests a transfer within thirty (30) days of the violent criminal offense. Any such transfers to meet the public school choice requirements of NCLBA will be provided in accordance with established board policy and administrative regulation.

PARENTS RIGHT TO KNOW

In accordance with federal regulations, parents have the right to know:

Annual Report Cards

The Mississippi Department of Education and the Long Beach School District will disseminate to parents, schools and the public an annual report card with aggregate information, including student achievement (disaggregated by category) and graduation rates.

Teacher and Paraprofessional Qualifications

Parents of Title I, Part A students have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teacher, and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of you child's classroom teachers:

- a. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- b. Whether the teacher is teaching under a provisional status through which State qualification or licensing criteria have been waived;
- c. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
- d. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

To the extent practicable, Parent's Right to Know Notification will be provided in a language that parents can understand.

Student Achievement

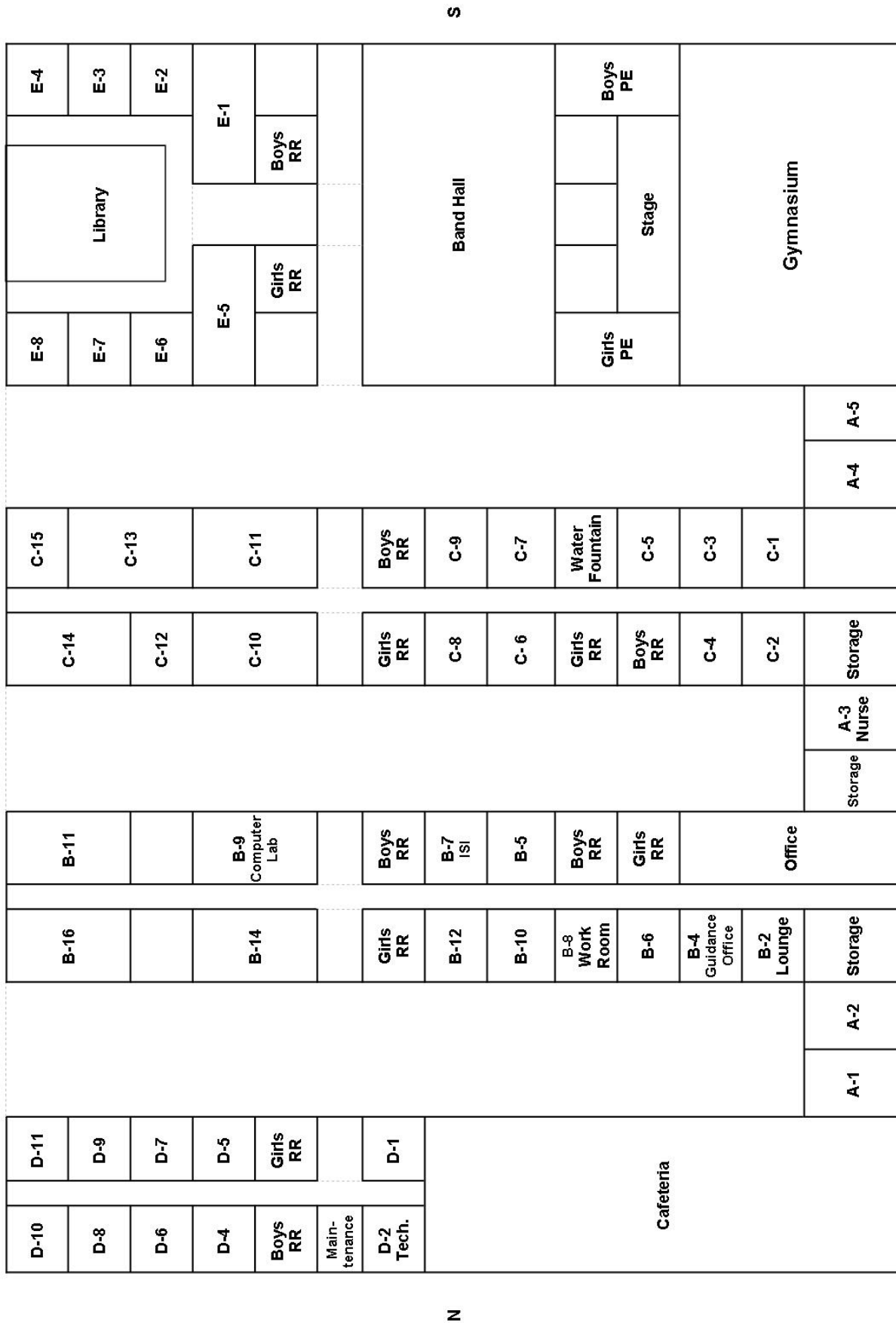
The Long Beach School District will provide individual student assessment reports to parents providing individual information on the level of achievement of the parent's child in each of the state's academic assessments.

Non-Highly Qualified Teachers

The Long Beach School District will provide to each individual parent timely notice if the parent's child has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

To obtain any of the information listed above, please contact your school principal by phone, written communication or in person. The principal will provide the requested information within five (5) school days.

LONG BEACH MIDDLE SCHOOL



Front of School